

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**MINUTES**  
**of meeting of the Internal Quality Assurance Cell (IQAC)**  
**held on 12<sup>th</sup> July, 2021 at 1:00pm in the Principal's Office**  
**and**  
**Action Taken Report**

Members Present:

1. Mr Thlengliana Vice Principal
2. Dr Vanlalhlani Ralte
3. Ms Lalthangmawii Chhangte
4. Mr Lalrotluanga
5. Dr B Lalrinchhani
6. Ms Mary Lalromawii
7. Ms Lalsangpuui
8. Mr Laltleipuia
9. Mr Vanlalmuana
10. Mr P Lalnuntluanga
11. Mr K Lalawmpuia
12. Mr Lalhriatpuia

The Principal, Prof J Zorema being quarantined, Mr Thlengliana, Vice Principal chaired the meeting. He welcomed the members of the committee. Dr Vanlalhlani Ralte, Coordinator, IQAC gave a report and presented the agenda of the meeting.

Report:

1. The Coordinator reported that
  - i. The AQAR for 2019 – 2020 was submitted on 8<sup>th</sup> July, 2021
  - ii. Notification was received from NAAC on 7<sup>th</sup> July, 2021 scheduling the Peer team visit for 3<sup>rd</sup> and 4<sup>th</sup> August, 2021

Agenda:

1. Peer Team Visit:

The Peer team visit to the college was scheduled by NAAC on 3<sup>rd</sup> and 4<sup>th</sup> August, 2021. After lengthy discussions of the current pandemic situation in the state and the SOPs of the Government of Mizoram, it was decided that it would be difficult to receive the peer team considering the restrictions imposed. It was therefore resolved that the SOPs be submitted to NAAC and rescheduling of PTV be raised in the HEI

portal. Dr Vanlalhlani Ralte, Ms Lalthangmawii Chhangte & Mr Vanlalmuana will be in charge of raising the issues in the portal.

2. Academic calendar and routine for the 2021 – 2022 session:

Academic calendar has to be prepared for the new session. The meeting resolved that the academic calendar be prepared by Dr Vanlalhlani Ralte and Ms Lalthangmawii Chhangte. The meeting also entrusted Dr Vanlalhlani Ralte to prepare time table for online classes for the new session which is to commence from 26<sup>th</sup> July, 2021.

3. Orientation programme for the 2021 – 2022 academic session:

The meeting resolved that an online orientation programme for the students be organized on 26<sup>th</sup> July, 2021 to acquaint the students with issues relating to the teaching-learning process and the examination system. The orientation programme is to be organized as follows:

- i. I Semester & III Semester - 10:00am – 12:00 noon  
Hosts: Mr Vanlalmuana & Dr Lalnundika Hnamte  
WebEx meeting app will be used for hosting the programme
- ii. V Sem - 10:00am – 12:00 noon  
Each department will host the meeting using Google meet

The topics for orientation should include – About the college, Choice Based Credit System (CBCS), the examination system, discipline and brief introduction of courses.

4. Department Monthly Report (DMR):

Department Monthly Report (DMR) format prepared by the Principal was presented and it was resolved that each department prepare a report using the format and submit the same to the Principal every month.

5. Feedback and Student Satisfaction Survey for the 2020 – 2021 academic session:

Student Satisfaction Survey (2020 – 2021) was conducted through online mode using Google forms as a means of collecting information. Feedback from the following stakeholders for the 2020 – 2021 academic session was collected using Google forms:

- iii. Students (Teachers' evaluation)
- iv. Students on Courses
- v. Parents

It was resolved that the Student Satisfaction Survey (SSS) report and feedback received on the different parameters be analyzed by the Coordinator and Assistant Coordinator and the report sent to the department heads seeking plan of action for improvement.

6. IQAC Plan 2021 – 2022:

The IQAC plan for the 2021 – 2022 academic session drafted by the Coordinator and the Assistant Coordinator was presented and approved. The IQAC plan 2021 – 2022 is as follows:

- i. Encourage departments, cells, and committees to participate in State/National/International Seminars and Workshops, and to organize such events.
- ii. Parents-Teachers/Mentors Meet to be organized by each department.
- iii. Orientation programme for students: Organise Orientation programme and Refresher programme for I Semester students, and III and V Semester students respectively.
- iv. Records/Documents of activities of different cells, committees, boards, and clubs to be maintained properly.
- v. Organise special lectures and talks, career awareness campaign, and interaction with eminent persons through different cells, committees and by departments.
- vi. Work plan in accordance with the Academic calendar to be prepared by each teacher. Teacher planner to be maintained by each teacher.
- vii. Department activity/Record book to be maintained by each department.
- viii. Department Monthly Report (DMR) to be prepared by each department every month and Department Semester Report (DSR) to be prepared at the end of each semester.
- ix. Mentoring/Ward system: Each teacher to mentor students. Teachers to maintain records of students' performances. Students' profile and record to be maintained in the Student profile booklet.
- x. Feedback system: Feedback to be obtained from the following stakeholders:
  - a. Students
  - b. Core students ( Teacher's Assessment)
  - c. Parents
  - d. Alumni
  - e. Teachers
- xi. Student Satisfaction Survey (SSS) to be conducted at the end of each academic session.
- xii. Academic Audit: To review the performance of each department, review of results may be conducted by the departments after the publication of University results.
- xiii. Reports and Analysis: Reports and Analysis of University results, Parents – Mentors meet, Feedback etc. to be prepared.

There being no further business, the meeting concluded with vote of thanks from the chairman.

Minute Secretary



(Dr VANLALHLANI RALTE)  
Coordinator, IQAC

Chairman



(Prof J ZOREMA)  
Principal, GJBC

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**Action Taken Report on Meeting of the IQAC**  
**12<sup>th</sup> July, 2021**

1. Proposal/ Suggestion:

Rescheduling of Peer Team Visit was proposed.

Action Taken:

The latest SOP was uploaded and rescheduling of PTV was raised in the HEI portal on 12<sup>th</sup> July, 2021. On 13<sup>th</sup> July, 2021 a response was received from NAAC to reschedule the Peer team visit. The following dates were suggested for the Peer team visit:

- i. 12<sup>th</sup> – 13<sup>th</sup> October, 2021
- ii. 21<sup>st</sup> – 22<sup>nd</sup> October, 2021
- iii. 27<sup>th</sup> – 28<sup>th</sup> October, 2021

2. Proposal/Suggestion:

Preparation of Academic calendar and Routine for the 2021 – 2022 academic session.

Action Taken:

Academic calendar and routine were prepared and distributed to the faculty.

3. Proposal/Suggestion:

Organization of Orientation programme was proposed.

Action Taken:

Orientation programme for the I and III Semester students was organized on 26<sup>th</sup> July, 2021. Each department also organized the programme for the V Semester students on the same day.

4. Proposal/Suggestion:

Department Monthly Report (DMR)

Action Taken:

Format for Department Monthly Report was distributed to each department for compliance and necessary action.

5. Proposal/ Suggestion:

Analysis of Student Satisfaction Survey and analysis of Feedback from stakeholders.

Action Taken:

Student Satisfaction Survey (SSS) report and feedback received on the different parameters were analyzed by the Coordinator and Assistant Coordinator and the reports sent to the department heads seeking plan of action for improvement.

6. Proposal/Suggestion:

IQAC Plan 2021 – 2022 was approved by the meeting:

Action Taken:

IQAC Plan 2021 – 2022 was distributed and communicated to the Chairmen of committees, cells, clubs, HODs and the faculty member for compliance.



Coordinator

Internal Quality Assurance Cell  
Gov't J Buana College, Lunglei

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**MINUTES**  
**of meeting of the Internal Quality Assurance Cell (IQAC)**  
**held on 4<sup>th</sup> August, 2021 at 11:30am in the Principal's Office**  
**and**  
**Action Taken Report**

Members Present:

1. Prof J Zorema Principal
2. Dr Vanlalhlani Ralte
3. Ms Lalthangmawii Chhangte
4. Mr Lalrotluanga
5. Dr B Lalrinchhani
6. Ms Mary Lalromawii
7. Ms Lalsangpuui
8. Mr Laltleipuia
9. Mr Vanlalmuana
10. Mr P Lalnuntluanga
11. Mr Moses Lalrinchhana Chinzah
12. Mr Lalhriatpuia

The Principal, Prof J Zorema, chaired the meeting. He welcomed the members of the committee. Dr Vanlalhlani Ralte, Coordinator, IQAC gave a report and presented the agenda of the meeting.

Report:

1. The Coordinator reported that
  - i. Notification was received from NAAC on 20<sup>th</sup> July, 2021 scheduling the Peer team visit for 21<sup>st</sup> – 22<sup>nd</sup> October, 2021.

Agenda:

1. Parents – Mentors Meet:

It was resolved that Parents – Mentors meet be organized for the parents of I, III & V Semester students. Meeting for the I Semester parents is to be organized on 20<sup>th</sup> August, 2021 at 2:00 pm by each department. Meeting for the III & V semester parents is to be organized by each department in the month of September. The report of the meeting is to be submitted to the IQAC Coordinator after the meeting. Feedback from the parents will also be collected using Google forms. The feedback collected will be analyzed by the Coordinator and conveyed to the departments seeking plan of action for any improvements needed.

2. AQAR for the 2020 -2021 academic session:

The Coordinator presented that the Annual Quality Assurance Report (AQAR) for the 2020 – 2021 academic session requires to be prepared and submitted. It was resolved that the Coordinator, Assistant Coordinator and Mr Vanlalmuana will take necessary steps in collecting data and in preparing the report.

3. Mentoring:

It was resolved that a Mentor – Mentee list be submitted by each department to the IQAC Coordinator. It was also resolved that information needed for the Students profile booklet be collected through online mode using Google forms. The Coordinator was entrusted with the task of preparing the forms for collecting data.

4. Feedback System:

In the previous academic session, feedback from stakeholders such as Students and Parents were collected. Being an important requirement of NAAC, it was put in the IQAC plan that feedback be collected from the Alumni and from the teaching staff of the college starting from the current academic session. Discussions were held on the feedback parameters and after suggestions were made, it was resolved that the IQAC Coordinator and Mr Vanlalmuana will finalize the parameters for the feedback form. Feedback would be collected through an online mode and should be administered and analyzed during the current academic session.

5. Results analysis:

The University result is going to be published soon. Reports and analysis of University results need to be prepared. It was decided that the Coordinator prepares an analysis of the results of the different departments and convey the reports to the departments so that each department can make plan of action for improvement wherever needed. All the departments should conduct an academic audit to review the performances of their respective departments and prepare an action taken report.

There being no further business, the meeting concluded with vote of thanks from the chairman.

Minute Secretary



(Dr VANLALHLANI RALTE)  
Coordinator, IQAC

Chairman



(Prof J ZOREMA)  
Principal, GJBC

GOV'T J BUANA COLLEGE, LUNGLEI  
Action Taken Report on Meeting of the IQAC  
4<sup>th</sup> August, 2021

1. Proposal/ Suggestion:

Parents- Mentors Meet to be organized by each department

Action Taken:

Parents – Mentors Meet was organized by the departments as below:

- i. I Semester Parents – Mentors meet was organized by each department on 20<sup>th</sup> August, 2021 at 2:00pm
- ii. III & V Semester Parents – Mentors meet was organized by departments as below:
  - a. Economics – III Semester: 20<sup>th</sup> August, 2021 & V Semester: 20<sup>th</sup> August, 2021
  - b. Education – III Semester: 28<sup>th</sup> August, 2021 & V Semester: 28<sup>th</sup> August, 2021
  - c. English – III Semester: 27<sup>th</sup> August, 2021 & V Semester: 27<sup>th</sup> August, 2021
  - d. Geography – III Semester: 13<sup>th</sup> September, 2021 V Semester: 13<sup>th</sup> September, 2021
  - e. History – III Semester: 25<sup>th</sup> August, 2021 V Semester: 23<sup>rd</sup> August, 2021
  - f. Mizo – III Semester: V Semester:
  - g. Political science – III Semester: 3<sup>rd</sup> September, 2021 V Semester: 3<sup>rd</sup> September, 2021
  - h. Public Administration – III Semester: 25<sup>th</sup> August, 2021 V Semester: 25<sup>th</sup> August, 2021
  - i. Commerce – III Semester: 3<sup>rd</sup> September, 2021 & V Semester: 3<sup>rd</sup> September, 2021

Report of the meeting was submitted to the IQAC Coordinator. Feedback from the parents was also collected using Google forms. Analysis of the report collected and analysis of the feedback were conveyed to the departments seeking plan of action for improvements.

2. Proposal/Suggestion:

Submission of Mentor – Mentee list and collection of Students Profile were proposed.

Action Taken:

Mentor – Mentee list were submitted by each department to the Coordinator. Information for the Students profile booklet was collected through online mode using Google forms by the Coordinator and disbursed to the departments.

3. Proposal/Suggestion:

Feedback from stakeholders to include feedback from Alumni and the teachers



Action Taken:

The IQAC Coordinator and Mr Vanlalmuana prepared the parameters for the feedback to be collected from the alumni and the teaching faculty. Feedback will be administered and collected through an online mode during the current academic session.

4. Proposal/Suggestion:

Analysis of University results

Action Taken:

The university result was declared on 6<sup>th</sup> August 2021. Reports and analysis of the results were prepared and conveyed to the departments so that each department can make plan of action for improvement wherever needed. All the departments were also informed to conduct an academic audit to review the performances of their respective departments and prepare an action taken report. Out of the 107 students who appeared for the examinations, 100 students passed making the overall pass percentage 93.46. The summary of the result is as follows:

- i. Grade A+ (80 - 89) – Distinction – 3 students
- ii. Grade A (70 – 79) - First - 47 students
- iii. Grade B+ (60 – 69) - First - 49 students
- iv. Grade B (50 – 59) - Second - 1 student.



Coordinator

Internal Quality Assurance Cell  
Gov't J Buana College, Lunglei

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**MINUTES**  
**of meeting of the Internal Quality Assurance Cell (IQAC)**  
**held on 16<sup>th</sup> September, 2021 at 2:00pm in the Principal's Office**  
**and**  
**Action Taken Report**

Members Present:

1. Prof J Zorema Principal
2. Dr Vanlalhlani Ralte
3. Ms Lalthangmawii Chhangte
4. Mr Lalrotluanga
5. Dr B Lalrinchhani
6. Ms Mary Lalromawii
7. Ms Lalsangpuui
8. Mr Laltleipuia
9. Mr Vanlalmuana
10. Mr P Lalnuntluanga
11. Mr Moses Lalrinchhana Chinzah
12. Mr K Lalawmpuia
13. Mr Lalrengpuia
14. Mr Lalhriatpuia

The Principal, Prof J Zorema, chaired the meeting. He welcomed the new members of the committee. Dr Vanlalhlani Ralte, Coordinator, IQAC gave a report and presented the agenda of the meeting.

Report:

- i. The AQAR for 2019 – 2020 was approved on 15<sup>th</sup> September, 2021

Agenda:

1. Peer Team Visit:

The Peer Team Visit is scheduled for 21<sup>st</sup> – 22<sup>nd</sup> October, 2021. In this connection, the meeting had a discussion on how to prepare for the upcoming Peer Team Visit. It was resolved that different teams be formed and persons in charge of different tasks be appointed. Each team would have duties and tasks assigned to them. The teams should carry out the tasks assigned to them in consultation with the Principal and the IQAC Coordinator. Each team should also prepare a budget and submit the same to the Principal. The following faculty have been appointed as members of the different team:

(1) Transportation Team:

- i) Mr Lalrotluanga Asso. Prof, Leader
- ii) Dr Lalnundika Hnamte Asst Prof.
- iii) Mr Vanlalmuana
- iv) Ms Zosangpuii

Duties:

- i) Conveyance of Peer team Members from the Airport to Lunglei and back.
- ii) Transportation from the airport to the college -  
Option 1: To take the Peer Team Members in a chartered helicopter from Lengpui Airport to the college site i.e. Lunglei  
Option 2: If option 1 is not viable, arrangements should be made to take the Peer Team Members by land route. For this, separate vehicles should be engaged/ booked for each Peer Team Member.
- iii) If travelling by land route, two pit stops must be arranged – one at Aizawl and another at Thenzawl.
- iv) Arranging local conveyance –to and from the hotel to the college

(2) Reception and Hospitality Team:

- i) Ms Mary Lalromawii Leader
- ii) Dr Shankar Bhattacharya
- iii) Ms Lalsangpuii
- iv) Mr Laltleipuia
- v) Mr Francis Zodinthara
- vi) Ms Laldinkimi Khiangte
- vii) Ms Judy Lalparmawii khiangte
- viii) Ms Lalrinchhani
- ix) Mr Roluahpuia

Duties:

- i) Reception of the Peer Team members at the time of their arrival.
- ii) Mobilisation of students for various activities including the cultural programme and for meeting with the Peer Team Members
- iii) Mobilisation of Parents and Alumni members for meeting with the Peer Team Members
- iv) Catering to the different requirements of the Peer Team members and ensuring that their needs are met at the hotel where they stay.

(3) Refreshment Team:

- i) Dr B Lalrinchhani Leader

- ii) Ms PC Lalliansangi
- iii) Ms Lalramdinpuii Chhangte
- iv) Ms T Laldintluangi
- v) Ms ZD Vanlaldinpuii
- vi) Ms Vanlalremruati Khiangte
- vii) Mr KC Lalremsiama
- viii) Mr Rothangliana

Duties:

Providing food and snacks for

- i) Luncheon meeting
- ii) Lunch for Peer Team Members & the HODs on the second day of visit
- iii) Alumni meeting
- iv) Parents meeting
- v) Students meeting
- vi) Snacks for Peer Team Members at the College campus
- vii) Snacks for peer Team Members at the Cultural programme
- viii) Refreshment for cultural programme attendees and participants

(4) Cultural Programme and Sound in charge:

- i) Mr F Lalromawia Leader
- ii) Ms Brigitte B Selvy
- iii) Mr Ngurthansanga Sailo
- iv) Mr Lalrinhluna
- v) Mr Mikael L Chuaungo
- vi) Ms Lalrithangi
- vii) Ms Marlyn Lalnunmawii Sailo
- viii) Ms Lalthazuali
- ix) Ms Lalenpuii

Comperes for Cultural programme:

- i. Ms Marlyn Lalnunmawii Sailo – English
- ii. Mr Mikael L Chuaungo – Hindi

Duties:

- i) Mobilisation of students for the cultural programme. The duration of the programme will be 30 mins. The cultural programme would include Cheraw, Chheihlam, Costume parade & rendition of cultural songs.
- ii) Sound fitting for the following venues and programme –
  - a) Peer Team Office

- b) Seminar hall
- c) Multipurpose hall
- d) Cultural programme

Multipurpose hall and Seminar hall are to be used for meeting with the Principal, IQAC Coordinator & with the different departments, Parents meeting, Alumni meeting, Student meeting and Exit meeting. Cultural programme will be held in the college courtyard.

(5) Information & publicity i/c:

- i) Mr KF Lalthuamluaia Leader
- ii) Mr C Lalawmpuia
- iii) Mr James RT Khuma

(6) Photography i/c:

- i) Dr Lalzarzoa

(7) Secretarial Assistants:

- i) Mr Vanlalmuana
- ii) Ms Saisangpuii Sailo

(8) Banner i/c:

- i) Dr Vanlalhlani Ralte
- ii) Ms Lalthangmawii Chhangte

Duties:

To make welcome banner and banners for the Cultural programme, Parents meeting, Alumni meeting, Students meeting and Exit meeting

Note:

- i) As per instructions from NAAC, any programme /activity related to Peer Team Visits may have a maximum audience of not more than 50-60 personnel. The programme may be planned with minimum number of stakeholders.
- ii) Quarantine free hotels should be booked for the Peer Team Members.

The proposed schedule of the Peer Team Visit is subject to change should the Covid 19 pandemic situation worsen. The Principal and the IQAC Coordinator would correspond with NAAC in this regard and make necessary arrangements/changes keeping in mind the Guidelines and Standard Operating Procedures (SOPs) on Covid 19 in the state and in the country.

There being no further business, the meeting concluded with vote of thanks from the chairman.

Minute Secretary



(Dr VANLALHLANI RALTE)  
Coordinator, IQAC

Chairman



(Prof J ZOREMA)  
Principal, GJBC

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**Action Taken Report on Meeting of the IQAC**  
**16<sup>th</sup> September, 2021**

1. Proposal/ Suggestion:

Formation of different teams for the Peer Team Visit

Action Taken:

The different teams formed for the Peer team Visit were informed of their duties and they were requested to carry out their duties assigned to them.



Coordinator

Internal Quality Assurance Cell  
Gov't J Buana College, Lunglei

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**MINUTES**  
**of meeting of the Internal Quality Assurance Cell (IQAC)**  
**held on 21<sup>st</sup> January, 2022 at 11:00am in the Principal's Office**

Members Present:

1. Prof J Zorema Principal
2. Dr Vanlalhlani Ralte
3. Ms Lalthangmawii Chhangte
4. Dr B Lalrinchhani
5. Ms Mary Lalromawii
6. Ms Lalsangpuii
7. Mr Laltleipuia
8. Mr Vanlalmuana

The Principal, Prof J Zorema, chaired the meeting. He welcomed the members of the committee. Dr Vanlalhlani Ralte, Coordinator, IQAC gave a report on the Peer Team Visit and presented the agenda of the meeting.

Report:

The institution faced its third cycle of accreditation during the reporting period. The IIQA was submitted on 29<sup>th</sup> October, 2020. The Self Study Report (SSR) was submitted on 18<sup>th</sup> December, 2020. The institution was visited and assessed by the NAAC Peer Team during 21<sup>st</sup> – 22<sup>nd</sup> October, 2021. The Peer Team members were:

- a) Dr. Ashok Tejankar – Chairperson. Former Pro Vice Chancellor, Principal & Head, Department of Geology, Deogiri College, Aurangabad, Maharashtra
- b) Prof. P. Natarajan – Member Coordinator. Professor, Department of Commerce, School of Management, Pondicherry
- c) Dr. Manju Jain - Member. Principal, Vaish College Of Education, Rohtak Haryana

The Peer Team Visit was concluded with an Exit meeting at 3:00pm on 22<sup>nd</sup> October, 2022

Shortly after the NAAC Peer Team visit the college was awarded a B grade with a grade point average of 2.27.

Agenda:

1. Review of the Peer Team Visit:



The reports of the Peer Team members were studied and the points rewarded to each criterion were reviewed. Discussions were held on how to make improvements in each criterion. The Coordinator and Asst Coordinators will be responsible for studying the reports in detail. They are to make suggestions and take necessary steps for improvements.

2. Acquiring management Information System – MIS

3. Preparation of Semester Reports for AQAR 2021-2022:

The AQAR for the academic year 2021 – 2022 has to be prepared and submitted. The Coordinator will remind persons in charge of each criterion to collect data, semester reports and necessary documents from the previous semester for the preparation and completion of the AQAR.

There being no further business, the meeting concluded with vote of thanks from the chairman.

Minute Secretary



(Dr VANLALHLANI RALTE)  
Coordinator, IQAC

Chairman



(Prof J ZOREMA)  
Principal, GJBC

**GOV'T J BUANA COLLEGE, LUNGLEI**  
**MINUTES**  
**of meeting of the Internal Quality Assurance Cell (IQAC)**  
**held on 3<sup>rd</sup> June, 2022 at 11:00am in the Principal's Office**

Members Present:

9. Prof J Zorema Principal
10. Dr Vanlalhlani Ralte
11. Ms Lalthangmawii Chhangte
12. Dr B Lalrinchhani
13. Ms Mary Lalromawii
14. Ms Lalsangpuii
15. Mr Laltleipuia
16. Mr Vanlalmuana

The Principal, Prof J Zorema, chaired the meeting. He welcomed the members of the committee. Dr Vanlalhlani Ralte, Coordinator, IQAC gave a report and presented the agenda of the meeting.

Report:

- i. Submission of AQAR: The AQAR for the 2020 – 2021 academic session was submitted on 1<sup>st</sup> June, 2022

Agenda:

4. Appointment of IQAC Coordinator and Assistant Coordinator:

As the term of the present Coordinator and Assistant has come to an end, appointment of a new Coordinator and Assistant Coordinator was discussed. After lengthy discussions, the following have been appointed as Coordinators with immediate effect:

Coordinator: Vanlalmuana, Asst Prof, Dept of Commerce

Asst Coordinator: Rothangliana, Asst Prof, Dept of History

The appointed coordinators will hold their posts till the next NAAC accreditation.

The meeting also resolved that the present Coordinator Dr Vanlalhlani Ralte and Assistant Coordinator Ms Lalthangmawii Chhangte will continue as members of the IQAC till the next IQAC reconstitution. Thus, the members of the Internal Quality Assurance Cell, GJBC (December 2020 - November 2022) are as follows:

Chairman: Prof J Zorema, Principal  
Coordinator: Vanlalmuana, Asst Professor  
Asst Coordinator: Rothangliana, Asst Professor  
Member: 1) Dr Vanlalhlani Ralte, Associate Professor  
2) Ms Lalthangmawii Chhangte, Associate Professor  
3) Mr Lalrotluanga, Associate Professor  
4) Dr B Lalrinchhani, Associate Professor  
5) Mary Lalromawii, Associate Professor  
6) Lalsangpuii, Associate Professor  
7) Laltleipua, Associate Professor

Senior Administrative Staff: Ms Lalrintluangi, UDC

Local Society: Mr C Biakthankima, President Village Council, Bazar Veng, Lunglei  
Student: Vice President, Students' Union  
Alumni: Mr Moses Lalrinchhana Chinzah, General Secretary, Alumni Association  
Employer: Director, Higher & Technical Education, Gov't of Mizoram, Aizawl or his/her nominee  
Industrialist: Mr K Lalawmpuia, Serkawn, Lunglei  
Stakeholder: Mr R Lalhriatpua, Serkawn, Lunglei

#### 5. Appointment of Criterion in charge:

It was resolved that Criterion-wise conveners and members for each criterion of the SSR be appointed. They will take up the responsibility of collecting information, data and documents of each criterion. They will also be responsible for guiding different committees and cell in fulfilling the requirements of NAAC. The following faculty have been appointed as conveners and members:

- 1) Criterion I – Mr. Laltleipua, Asso. Prof – Convener  
Dr Judy Lalparmawii Khiangte, Asst Prof  
Mr. Lalrinhluna, Asst Prof  
Ms Zosangpuii, Asst Prof
- 2) Criterion II – Mr. Rothangliana Asst. Prof, Convener  
Ms Lalsangpuii, Asso Prof  
Ms Laldinkimi Khiangte, Asst Prof  
Mr C Lalroluahpua, Asst Prof
- 3) Criterion III - Dr. Lalarzoa Asst. Prof, Convener  
Ms Marlyn Lalnunmawii Sailo, Asst Prof  
Mr Mikael L Chuaungo, Asst Professor
- 4) Criterion IV – Mr. Vanlalmuana Asst. Prof, Convener  
Ms Esther Lalrammuani, Asst Librarian

- 5) Criterion V – Dr B Lalrinchhani Asso. Prof, Convener  
Dr Lalnundika Hnamte, Asst Prof  
Ms ZD Vanlaldinpuii, Asst Prof
- 6) Criterion VI – Mr. Vanlalmuana Asst Prof, Convener  
Dr Vanlalhlani Ralte, Asso Prof
- 7) Criterion VII – Ms. Lalthangmawii Chhangte Asso. Prof Convener  
Ms Lalramdinpuii Chhangte, Asso Prof  
Ms Vanlalremruati Kiangte, Asst Prof  
Mr KC Lalremsiama, Asst Prof

6. Preparation of AQAR 2021-2022:

The AQAR for the academic year 2021 – 2022 has to be prepared and submitted. The Coordinator, Assistant Coordinator and persons in charge of each criterion will be responsible for the collection of data and documents necessary for preparation and completion of the AQAR.

There being no further business, the meeting concluded with vote of thanks from the chairman.

Minute Secretary



(Dr VANLALHLANI RALTE)  
Coordinator, IQAC

Chairman



(Prof J ZOREMA)  
Principal, GJBC