



**Ms. Mary  
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## STUDENTS' SERVICES CELL

GOVERNMENT J. BUANA COLLEGE  
(NAAC "B" Accredited)  
LUNGLEI : MIZORAM

Email: govtjbc@gmail.com



**Dr. Judy Lalpormawii  
Khiangte**  
Secretary  
Ph. 9862377388

Dated Lunglei, 31<sup>st</sup> Jan, 2024

### REPORT ON SKILL ENHANCEMENT PROGRAMME FOR 2<sup>ND</sup> SEMESTER STUDENTS

The Students' Services Cell, GJBC took the initiative of organizing a Skill Enhancement Programme for all 2<sup>nd</sup> semester students on the 30<sup>th</sup> January, 2024 at 2:00 pm in the Multipurpose Hall. The programme involved two resource persons - Dr. Lalnunpuia Sailo and Ms. Lalhmingthangi Fanai. The first session was conducted by Dr. Lalnunpuia Sailo who imparted good knowledge and information about the committee and roles of its members. The purpose of preparing students to have a piece of firsthand knowledge in partaking in societal/ religious/ community/youth groups etc, apart from job and career is deemed necessary and the resource person did a commendable job in informing young students. The second session was a pragmatic one, conducted by Ms. Lalhmingthangi Fanai tutoring students on 'how to write meeting minutes'. Students were given exercises on the topic followed by a lively interaction. The programme was considered a successful one. Attendance of participating students is recorded in the Colles ERP.

No. of faculties present: 4

No. of students present: 80

Copy to:

1. The Coordinator, Internal Quality Assurance Cell (IQAC)
2. The Secretary, Information & Communications Technology (ICT) Cell
3. File

(Dr. JUDY LALPARMAWII KHIANGTE)

Secretary

Students' Services Cell



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Government J. Buana College  
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## Skill Development Programme

Resource Persons:  
**Dr. Lalnunpuia Sailo**  
**Ms. Lalhmingthangi Fanai**

30 January 2024  
2:10 PM  
Multipurpose Hall, GJBC

