SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. J. BUANA COLLEGE

BAZAR VENG LUNGLEI MIZORAM - 796701
796701
https://gjbc.mizoram.gov.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. J Buana College was established on 26th August 1983 and was provincialized by the Govt. of Mizoram in October 2007. It is permanently affiliated to Mizoram University and is now in the 2f and 12b category under UGC. It is an accredited college under NAAC.

The institution is named after Shri J Buana, a prominent social worker and a Padma Shree awardee who came up with a generous donation of Rupees two lakhs for its management. The college was initially started as a morning college with a specific social mission to bring higher education to the section of the society who could not, for economic and other reasons, attend day colleges. Since its provincialization the college has become a full- fledged day college and is catering to the needs of the local community and of the poorer section of the society in southern Mizoram for higher education.

The college is an undergraduate co-ed college which offers two streams of graduate studies – Arts and Commerce. The college offers 8 Arts core subjects and a Commerce core subject. The college has adequate infrastructural and procedural support for effective curricular transactions and has over the years produced graduates who have made significant contributions to the community in which they live.

Check out this link (https://www.youtube.com/watch?v=TX9cO33hbhE) to watch a video of the college theme song "Leitlang Dingdi".

Vision

The vision of the college is to impart quality education which would be accessible for all and to mould young people to be conscious citizens with a zeal for social service.

Mission

The mission of the college is to inculcate the spirit of service along with the academic progress of students. It aspires to serve the community through academic excellence and social relevance. The college motto "Service, Diligence, Honesty" is the guiding light of the college in its endeavor to achieve excellence in teaching and bring awareness among the students regarding service to the society. Ever since its inception, the college has been committed to the mission of moulding young people to become conscious and responsible citizens who would contribute to the development of the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college maintains its social relevance through its strong focus on community outreach with various extension programmes geared towards social service and development.

The Library is fully automated with SOUL 2.0 INFLIBNET. Subscription of N-List offers staff and students access to a large body of e-journals and e-books.

The spirit of camaraderie among the college fraternity, cordial relationship between teachers and students, and teachers and parents/guardians creates an atmosphere conducive to optimum learning.

An active and democratically elected Students' Union which works for the welfare of the students and lends support to teachers and administration for the smooth functioning of the institution.

There is a fairly equal male-female representation in student enrolment and also among the college staff.

Qualified and dedicated teachers who are deeply committed to the advancement and upliftment of the students.

Locational strength: The college is located in the heart of Lunglei town and is, therefore, easily accessible from all parts of the town.

Institutional Weakness

Shortage of teaching and administrative staff is an impediment to the smooth progress of the various departments. Stagnation in permanent appointments adversely affects the dynamics of the departments.

The institution has limited scope for interaction and collaboration with industrial corporations due to its remote location.

The Women's Hostel is non-functional due to inadequate infrastructure for classrooms and administrative office.

There is inadequate sports infrastructure in the campus. At present, the institution manages to fill this gap by signing agreements with various sports authorities for the use of their grounds and stadiums for college sports activities.

Institutional Opportunity

The college has acquired a new campus which opens up opportunities for new academic ventures like establishment of new undergraduate departments and post graduate studies. The expansive grounds of the new campus also create opportunities for sports infrastructure development. The new site also offers scope for the development of a green and sustainable campus.

Creation of adequate opportunities for rural and economically backward students through computer lab, internet facilities, and spoken language classes available in the institution.

The institution, through its commitment to community service, offers a variety of extension activities to students through which they may have exposure to important community issues.

Since the southern region of Mizoram is backward in the field of research documentation, the establishment of a regional archive in the institution would serve to fill the gap and serve as a documentation centre for scholars

and academicians.

Institutional Challenge

In spite of the fact that the campus is fully Wi-Fi enabled, the intermittent internet connectivity in the region poses a challenge in making optimum utilization of online facilities in the college.

Lack of funding for infrastructure development is an impediment to the development of the new campus. The administration is, however, gearing up to meet this challenge by exploring different avenues from which funds can be sourced, and harnessing all available resources for the development of the new campus.

The staff and student population of the College is largely homogenous which has led to the popular usage of the vernacular language among the student population. This impedes the students' language development and minimizes their chances of exposure to other cultures and broadening of their horizons.

Shortage of teaching and non-teaching staff, and the non-sanctioning of posts by the Government of Mizoram.

High construction and maintenance cost of infrastructure due to the remote location of the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curricular aspects and courses offered by the college are governed by the guidelines and ordinances of Mizoram University which is the affiliating university. The college aspires to ensure effective implementation of the prescribed curriculum through the use of technological innovations.

The Choice Based Credit System was implemented by Mizoram University in 2015-2016 and majority of the faculties have undergone a workshop based on CBCS organized by the IQAC where the depth and relevance of curriculum has been discussed. Recently, the college has taken a new initiative in introducing a new programme, i.e. Commerce (w.e.f July 2019), widening the scope of curriculum and educational disciplines. Each new academic year begins with an orientation class for students which imparts information crucial for the students like CBCS system, CIE and Marks weightage, academic programmes and additional information about courses and syllabi. The college also offers value added courses called Add-On courses like Spoken English and Hindi, and a certificate course in computer to enhance the employment opportunities and life skills of the students.

The curricula include courses like environmental studies and gender studies among others. The institution follows a compulsory EVS subject in the fourth semester for all students. Apart from this, the Geography department syllabus contains environmental studies. These courses are meant to implement awareness to environmental issues and to inculcate positive mentality to achieve harmony between man, nature and sustainable development. Moreover, some courses incorporate gender studies in their syllabus such as the department of English and Political Science. The college strives to generate human values and professional ethics in certain initiatives taken by the Career Counseling and Placement Cell like personality development

programmes for all final year students, skill development and entrepreneurship courses, short- term training of basic course on First- Aid, and career awareness programmes/ fests. There is also an active Evangelical Union formed by students to help each other in need and provide spiritual nourishment to students. In order to nurture our roots, and perpetuate our tribal identity, there is a Cultural Club functioning inside and off the campus.

Teaching-learning and Evaluation

The institution is student-centric and has taken initiatives to cater to both advanced students and backward students. The college has taken up various measures to create a study environment that ensures that students, both advanced learners and slow learners, develop at their own pace. Teachers also take great care in assessing the learning levels of the students, thereby enabling them to give students the help they need at the right time. The slow learners and advanced learners are identified through the mentoring system. Each teacher is assigned as a mentor to a group of students whose academic and personal progress they monitor. Students are given guidance and help in areas in which they require assistance.

The college encourages experiential learning where students learn through observation and interaction. The institution organizes annual excursions and study tours to different places of historical, economic, literary, political, and geographical importance which is greatly beneficial to students, significantly widening their horizons and contributing to their overall understanding of life in the real world.

The institution encourages collaborative learning and adopts such learning strategies as pair and group assignments, group presentations, group projects, and class discussions which enhances students' social skills, team spirit, and equips them with the skills for effective team work.

Co-curricular activities conducted within and outside the college campus equip the students with the know-how to take charge of real life situations, and enhances their life skills in a number of ways.

The institution uses ICT enabled classrooms for enhancement, and support of the delivery of curriculum. The college is equipped with a multimedia laboratory and students are encouraged to tackle their assignments, projects, and presentations using the ICT. This motivates the students to give their best and at the same time enables them to think critically and be innovative and creative.

The processes of examination and evaluation are transparent and the college adheres to the academic calendar for the conduct of Continuous Internal Evaluation.

Research, Innovations and Extension

During the reporting period, 2 teachers have been awarded PhD degrees and 5 have received MPhil degrees. The books and chapters in edited volumes published during the reporting period are 27 in number. A number of articles were published, among which 5 featured in UGC approved journals. During the last five years, the institution signed MoU's with NIELIT and Mizoram Youth Commission, and 56 extension and outreach programmes were conducted in collaboration with various NGO's.

Students are exposed to a variety of activities in the community to sensitize them to social issues. The extension activities of the institution are conducted with a view to empower the marginalized sections of the society and to make positive impact on the progress of the society as a whole. The institution is actively involved in

Swachh Bharat Mission. It regularly carries out extension activities like cleaning public places like the supermarket, public auditoriums like Saikuti Hall, the Civil Hospital, unclogging and cleaning drains along the roads in the commercial areas of the town. The college maintains four roadside plantations on the Aizawl-Lunglei World Bank Road. The trees are flourishing and are now beginning to prove a shady canopy to travelers. Voluntary Blood Donation Camps are held in the college annually, sometimes bi-annually. The college has adopted a village which is located approximately 25 kilometres from Lunglei and has carried out a number of activities for the development and upliftment of the village. Faculty and students have made regular visits to the adopted village conducting health camps, doing community cleaning works, and giving relief items to the community during the initial Lockdown in early 2020 due to the Covid 19 pandemic.

The institution also carries out mock drills in the college for disaster preparedness and management.

As per the direction of the Ministry of Human Resources, the college faculty undertook a survey of "Best works done in villages regarding response to Covid-19". The survey was made on five localities in Lunglei town and the findings were submitted to the Deputy Commissioner's Office, Lunglei.

Infrastructure and Learning Resources

The institution has striven to create and upgrade infrastructure by utilizing all available grants and funding available. The present classrooms are spacious, well ventilated and ICT enabled. The college has a Seminar Hall which can seat a hundred people. Besides this, a Multipurpose Hall which can seat 300 people and a Conference Hall which can accommodate 50-80 people are in the final stages of completion. The college campus is Wi-Fi enabled and has uninterrupted power supply. It is also covered by CCTV surveillance system. The college has a rainwater harvesting system. Rain water is harvested in an underground water tank with a capacity of more than 21000 litres. The Public Health Engineering Department, Government of Mizoram, also supplies water to the college on a regular basis.

The college has a gymnasium established for the physical health and mental well-being of the students and staff. It is equipped with a treadmill, a spin bike, a platinum elliptical cycle, an elliptical cycle, a home gym, 8 dumbbells and a push-up bar.

The main library occupies the whole of the first floor of the administrative building. It is equipped with the latest SOUL 2.0 software which is designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is compliant to international standards for biographic formats, networking, and circulation protocols. The library resources have been enriched by e-resources provided by INFLIBNET centre through which the college community has access to an additional 6000 e-journals and 106000 e-books under the N-List. In addition, Departments also maintain their separate libraries. Books in the library are bar coded for automated circulation. Bar coded library membership cards are issued to the staff and students.

The college has a Computer Study Centre which offers a certificate course in Course on Computer Concepts (CCC). It has a computer laboratory which also functions as a language and multimedia laboratory, and a laboratory for the department of Geography.

Student Support and Progression

The college is committed to creating a student friendly environment and has set up a number of committees to

this effect. The college has an Anti-Ragging Committee which is a transparent mechanism for investigating cases of ragging in the campus. The Career Guidance and Counselling Cell gives guidance to students in respect of their progression to post graduate studies and on their job prospects after graduation. Students have a platform to voice their grievances through the Grievances Redressal Cell and the Internal Complaints Committee on Sexual Harassment of Women at Workplace is there to address any case of sexual harassment in the campus.

The Students' Union is democratically elected, with the Principal as the Ex-Officio President. The Students' Union plays an active role in decision making and resolving issues related to students' welfare and to campus life. The students are also represented in the college Planning Board and the IQAC. The Magazine Editorial Board is in charge of the publication of the annual magazine "Leitlang Dingdi". Initiatives are taken up by students and this promotes students' creativity through articles, poetry and other forms of writing. The SU takes up the initiative to organize Teachers' Day celebration in the campus. This is taken up by the Core students and is celebrated department-wise. Various clubs are established in the college, namely, Red Ribbon Club, Cultural Club, Eco club, Literary Club, Adventure Club and Music Club with the purpose of developing, motivating, and preparing the students for service to the community and the nation through their engagement in their respective interests.

The college has an Alumni Association which is an active influencer of the college in a number of ways. It has been contributing to the improvement and development of the college by providing moral and material support to the college.

Governance, Leadership and Management

The college motto, "Service, Diligence, Honesty" is the guiding light of the college in its endeavor to achieve excellence in teaching and learning processes, and in bringing awareness among the students regarding service to the society.

The leadership strives to maintain a transparent and democratic environment in the institution. It draws up a Perspective Plan in both the academic and physical spheres so as to realize the vision and mission of the college. It encourages staff training, conduct of workshops, seminars, and community initiatives. Teachers play active roles in the governance of the institution in various decision making bodies. The institution carries out both internal and external audit. Physical verification of assets is also done by the Property Committee. The Examination Board is responsible for conducting internal and external examinations, compiling internal marks for onward submission to the Examination Department of the university. Infrastructure development is approved and monitored by the Building Committee and The Project Monitoring Unit. The decision making process under the present leadership is effective and transparent. The service rules, procedures, recruitment, selection and promotion of the administrative and teaching staff are governed by rules prevailing in the state government. The Grievances Redressal Cell, the Internal Complaints Committee, and Student Mentoring system address the grievances of the students and employees. The academic activities of the college are decentralized and administered at the department level by following the principle of participative management. Conduct of examinations, department seminars, and other related activities are carried out through a system of consultation and participation by the faculty members. The Students' Union is an indispensable part of both the students and teaching community, assisting them and streamlining, guiding and organizing activities within and outside the college campus. The leadership, staff and students work in tandem to comprehend and articulate the changes in the academic structure and functioning of the college.

Institutional Values and Best Practices

The institution is committed to ensuring gender equality. Hence, various programmes are organized annually to help students develop a balanced view of gender issues. The Equal Opportunity Cell organizes Gender Sensitization Programmes at regular intervals to ensure that students are well versed in gender related issues. Specific facilities are provided for women in terms of safety and security. The Internal Complaints Committee on Sexual Harassment of Women at Workplace is fully functional.

The college values cleanliness and hygiene, and strives to maintain them. Being an institute that services hundreds of students many coming from the lower middle class of the society, it is necessary to teach, inform, and sensitize the students about hygiene, cleanliness and eco- consciousness. The college collaborates with NSS, Sports and Youth Services, Health and Sanitation Department and other agencies to make these endeavours successful. The College also takes initiatives to inculcate human values and professional ethics among the students.

The College has, for one of its best practices, the Mentoring System through which it strives to improve the work culture of the students and create a better teacher-student relationship. This is a great boon not only in the progress of students in the academic sphere, but also in the social and personal sphere.

The College strives to produce computer literate graduates and to equip them with the technological know-how in order to be employable. It also strives to enable students to make better use of e-resources available in the institution.

The college endeavours to inculcate in its students the spirit of service. The college has initiated, and is running a number of programmes and projects that reflect the college's commitment to social action. Based on the results of a Social-Economic Survey spearheaded by the NSS of the college, various initiatives have been taken for the development of the Institution's adopted village. The Institution strives to inculcate in the students the spirit of free-will giving, encouraging faculty and students to become voluntary blood donors. The college also strives to sensitize its students on burning issues that need to be addressed in order to achieve communal harmony.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. J. BUANA COLLEGE
Address	BAZAR VENG LUNGLEI MIZORAM - 796701
City	LUNGLEI
State	Mizoram
Pin	796701
Website	https://gjbc.mizoram.gov.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	J. Zorema	0372-2324634	9436147170	-	govtjbc@gmail.com
IQAC / CIQA coordinator	Vanlalmuana	-	9089721594	-	iqac@jbc.edu.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	26-08-1983

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Mizoram	Mizoram University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	11-12-2006	View Document
12B of UGC	11-12-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	BAZAR VENG LUNGLEI MIZORAM - 796701	Semi-urban	0.4	1309.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Economics	36	HSSLC	English	20	20
UG	BA,Education	36	HSSLC	English	30	30
UG	BA,English	36	HSSLC	English	30	27
UG	BA,Geography	36	HSSLC	English	35	35
UG	BA,History	36	HSSLC	English	20	20
UG	BA,Mizo	36	HSSLC	English	25	25
UG	BA,Political Science	36	HSSLC	English	30	27
UG	BA,Public Administration	36	HSSLC	English	20	20
UG	BCom,Commerce	36	HSSLC	English	40	36

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				22				16
Recruited	1	0	0	1	11	9	0	20	7	9	0	16
Yet to Recruit				0				2				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	7	3	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	1	0	0	0	0	0	1
Ph.D.	1	0	0	0	3	0	0	0	0	4
M.Phil.	0	0	0	1	1	0	1	1	0	4
PG	0	0	0	8	4	0	1	1	0	14

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	5	0	6
PG	0	0	0	0	0	0	3	2	0	5

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	3	0	5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	224	0	0	0	224
	Female	258	0	0	0	258
	Others	0	0	0	0	0
Certificate / Awareness	Male	20	0	0	0	20
	Female	32	0	0	0	32
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	76	100	91	96
	Female	69	91	111	75
	Others	0	0	0	0
OBC	Male	1	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		146	191	202	171

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
123	101	101	101	101

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	1	1	1

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
455	537	537	573	570

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
99	99	99	99	99

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
126	151	182	197	115

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
36	30	30	29	31

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
42	35	35	34	34

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
11.56	12.44	8.60	17.86	15

4.3

Number of Computers

Response: 39

4.4

Total number of computers in the campus for academic purpose

Response: 34

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curricular aspects and courses of Government J Buana College are governed under the guidelines and ordinances of the affiliating university, i.e. Mizoram University. Under this, the college ensures effective implementation of courses- prescribed curriculum as well as add- on courses for maintaining academic standards and quality.

Mizoram University has introduced CBCS successfully in all UG level (w.e.f 2015-2016) programmes, and majority of the faculties have undergone a workshop based on CBCS organized by the IQAC where the depth and relevance of curriculum has been discussed. Subjects offered on Arts stream are presented in the college prospectus and website. Recently, the college has taken a new initiative in introducing a new programme, i.e. Commerce (w.e.f 2019), widening the scope of curriculum and educational disciplines.

Planning and Curriculum Delivery Process

The college ensures smooth functioning of curricular and co-curricular activities and ensures effective implementation and delivery of the curriculum to students.

- Government J Buana College adheres and functions under the rules and regulations of the program of Mizoram University.
- A number of faculty members of the college serve as members of board of studies/ school board in the past and present.
- In terms of syllabus revision, each department conducts meetings for input. Their suggestions and recommendations are then submitted to the concerned Board of Studies for the revision of syllabus.
- Each new academic year begins with an orientation class for students to impart information crucial for the students like CBCS system, CIE and Marks weightage, academic programmes and additional information about courses and syllabi.
- The college time-table, internal and external, marks weightage, and evaluation are communicated within the college at the beginning of each new semester.
- Faculty meetings are conducted at the beginning of the new semester for college updates, academic calendar, information and review of the last semester results.
- Laptops are provided to each department for departmental work and ICT- based teaching.
- There are separate classrooms for each department with ICT tools like projectors and speakers and each has their own library comprising of study materials and question banks.
- In order to incorporate curricular enrichment and to implant practical knowledge, there are well-equipped laboratory for geography department, computer room for commerce department and language laboratory for the English department.
- Apart from traditional classroom teaching method, the faculty members employ ICT enabled teaching aids.

- The college library facilitates proper study materials as well as computer center with internet connectivity. Presently the library is equipped with SOUL 2.0, INFLIBNET. It also provides access to online resources like e-journals and e-books.
- Departmental committees hold meetings randomly to certify completion of syllabus, scrutinizing students' attendance and evaluating internal marks.
- Remedial coaching classes are provided for slow learners and students with back papers. The college undertakes mentoring system outside the classroom to track and regulate individual student's progress and performances.
- Based on syllabus and subject, the college takes initiatives in visiting historical places, field trips, adventure trips and study tours.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- Government J Buana College has an Academic Committee comprising of the Heads of every department which meets at regular intervals.
- The academic calendar of the college is prepared by the IQAC each new academic year. This academic calendar is prepared on the basis of academic calendar of the university and college academic plans consisting of dates of tentative internal assessment tests, semester exams, internal marks submission dates, college functions and activities as well as holidays. The academic calendar is prepared well in advance to be disseminated and displayed in the college website each new semester.
- Internal Tests (CIE) are conducted twice every semester by the examination board in adherance to the Academic calendar.
- The Orientation Programme conducted at the start of every new academic year is crucial in conveying information about the examination system, CBCS, grading system, and rules and regulations of the college to students.
- Internal assessments have been structured to maintain uniformity, transparency, quality and academic standards.
- Continuous Internal Evaluation is carried out through presentations, assignments/ projects, group discussions and class tests.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 2

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	2	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 25.43

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
160	163	191	81	68

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

- **Environment and Sustainability**

The institution follows a compulsory EVS subject in the fourth semester for all students. Apart from this, the Geography department syllabus contains environmental studies. These courses are meant to implement awareness to environmental issues and to inculcate positive mentality to achieve harmony between man, nature and sustainable development. The NSS team especially participates actively in such areas like the cleaning of streams, planting trees, fencing and cleaning of plantation areas, voluntary cleaning of college campus and town, and issue awareness programs like poster- making and banners. The college actively

participates in the activities of the Green Mizoram Movement. There is also an active ECO Club in the college that initiates environmental awareness in multiple programmes.

- **Gender Sensitivity**

A dynamic project under the name of Equal Opportunity Cell has functioned from 2016 taking initiatives in gender sensitization programs. These include collaboration with partners like Social Welfare Department, MHIP sub-headquarters and Health & Family Welfare Department. The cell undertakes legal awareness programmes under gender issues, organises seminars on gender sensitization, poster making competitions, awareness campaign on mental health of women, workshop on violence against women, awareness program on women and social media, and essay writing competition. Moreover, some courses incorporate gender studies in their syllabus such as the department of English, Geography, Public Administration, and Political Science.

- **Legal Cell**

In order to administer proper law and order in the college, there is a functioning Legal Cell to take up matters on such issues. This cell focuses on executing discipline, decorum and law, and is available for consultations.

- **Human Values and Professional Ethics**

The college strives to generate human values and professional ethics in certain initiatives taken by the Career Counseling and Placement Cell like personality development programmes for all final year students, skill development and entrepreneurship courses, short- term training of basic course on First- Aid, and career awareness programmes/ fests. There is also an active Evangelical Union formed by students to help each other in need and provide moral and spiritual nourishment to students. In order to nurture our roots, and perpetuate our tribal identity, there is a Cultural Club functioning inside and off the campus.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.95

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 4.62

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 21

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: D. Any 1 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**

4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document]
URL for feedback report	[View Document]

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 90.8

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
146	191	202	171	205

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
200	200	202	200	205

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college has taken up various measures to create a study environment that ensure that students, both advanced learners and slow learners, develop at their own pace. Teachers also take great care in assessing the learning levels of the students, thereby enabling them to give students the help they need at the right time. The college sets up a Help Desk during the time of admission. An Orientation Programme is also organized at the commencement of the new academic session. This programme acquaints the students on the rules and regulations of the college, Examination system, the functioning of the college as a whole, and manners and etiquettes. Skill development programmes, seminars and workshops are also organized for the development of the students.

The institution is student-centric rather than teacher-centric. Each teacher is assigned as a mentor to a group of their core students at the beginning of a semester. Through the mentoring system, each individual teacher identifies slow learners and advanced learners by means of internal and external examinations, class tests, assignments and classroom discussions. Each mentor is required to maintain a Student's Profile Booklet for each individual student. The slow learners and advanced learners are identified through the same. Students are given guidance and help in areas in which they require assistance.

SLOW LEARNERS

1. Remedial classes are held to impart basic knowledge in different departments and students are helped in solving University questions. Apart from solving the questions, extra lectures are given to them and notes are also provided if required. Students with back papers are encouraged to engage more with their studies through this class.
2. Informal tutorial classes are taken for slow learners after regular classes.
3. Students are encouraged to ask questions, therefore, teachers are available for enquiry on their phones and are sometimes visited by the students in their homes. Students' home visits are also organized by the teachers.
4. Spoken English classes are held for those who are weak in the English language.
5. Slow learners are encouraged to sit with advanced learners in the classrooms, especially in Statistics and Math classes.
6. The teaching methods used to suit the needs of slow learners are learning by doing, experimental method, and dramatization project method. Audio-visual aids, repetition and revision are emphasized for further development.

ADVANCED LEARNERS

1. Supplementary/extra reading materials are provided to the students.
2. Students are encouraged to read/study reference materials and journals available in the library.
3. Students are encouraged to make use of computer centres and available internet facilities.
4. Counselling services are organized by the Career Counselling and Placement Cell for the students.
5. Students are encouraged to be active in co-curricular activities.

6. Students are encouraged to learn another language, Hindi, other than the regional language.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 13:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching –learning processes in the institution are student centric and conducive to facilitating the overall growth of the students. The college encourages experiential learning where students learn through observation and interaction. The institution organizes annual excursions and study tours to different places of historical, economic, literary, political, and geographical importance which is greatly beneficial to students, significantly widening their horizons and contributing to their overall understanding of life in the real world. Departments also conduct Field study trips where they conduct research related to their area of study. Students' participation in National Integration Camps helps to broaden their horizons as well as their outlook.

Co-curricular activities conducted within and outside the college premises equip the students with the know-how to take charge of real life situations, and enhances their life skills in a number of ways. Activities like Cleanliness Drives and sanitation programmes expose students to situations which sensitizes them about public problems created by mismanagement of garbage and the importance of proper waste management. Maintenance of the institution's plantations inculcates in them the need to create a sustainable ecosystem to improve their own lives. Students are also required to actively participate in different functions organized by the institution. The varied nature of their participation in these programmes equips them with different skills and knowledge.

The institution encourages collaborative learning and adopts such learning strategies like pair and group assignments, group presentations, group projects, and class discussions. Students are encouraged to work together in pairs or in groups, to collectively analyze the issues and challenges of their subjects. Group work enhances their social skills, team spirit, and equips them with the skills for effective team work.

The institution encourages students to take part in various events organized by various departments of the Government of Mizoram on topics like Health and Sanitation, Voter Awareness, Cyber Laws related to Women's Rights, Vigilance Awareness, Fire Prevention and a host of other topics. It also encourages their participation in events and competitions organized by NGO's which are relevant to their studies. These participatory learning experiences shape and inform their worldview and also enhance their confidence. Ek Bharat Sheshtra Bharat (EBSB) club has proved to be invaluable in promoting knowledge about other cultures.

The final year students of the college are required to attend personal development classes included in the weekly timetable. This is a forum where students acquire knowledge and skills that would develop their personalities and equip them to face the challenges of life after college. They are taught the skills of facing

interviews through mock interviews, giving public speeches, basic First Aid skills, and Career counseling.

Since the classrooms in the institution are ICT enabled, the dissemination of curriculum can take place in a blended mode.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution uses ICT enabled classrooms for advancement, enhancement and support of the delivery of curriculum. This enables the college to have better environment for teaching and learning. All the classrooms are ICT enabled. Tools like projectors for PowerPoint presentations and audio-visual aids are used in the classrooms. They are also equipped with audio-visual equipments like amplifiers, speakers, and microphones.

Free Wi-Fi facility is available for all the students within the campus. Wi-Fi facility is also made available for the staff in the faculty room, administrative office and seminar hall. The seminar hall is also equipped with a Smart podium, with comfortable seating that can accommodate approximately 100 people. It is well-lit and well-ventilated, equipped with a raised platform, sofas and tables.

The college is also well equipped with a computer laboratory to cater to the digital and technological needs of the students. This becomes an extremely significant tool of teaching-learning, especially for Commerce and Geography departments. The computer laboratory is used, in collaboration with NIELIT, for classes on Course on Computer Concepts (CCC). There are 22 computers available for use and are well-maintained. The room is a spacious one, detached from the rest of the college buildings. It is well-ventilated with well-maintained, comfortable furniture. The language laboratory, which functioned independently for a number of years, was merged with the computer laboratory in 2019 and is used mainly for Spoken English classes and Computer classes. It also serves as an indispensable part of the teaching-learning tool used by the English department and by several other departments.

Students are encouraged to tackle their assignments, projects and presentations using the ICT. This motivates the students to give their best and at the same time enables them to think critically and be innovative and creative.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 13:1

2.3.3.1 **Number of mentors**

Response: 36

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	
Mentor/mentee ratio	
Circulars pertaining to assigning mentors to mentees	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95.39

File Description	Document
List of the faculty members authenticated by the Head of HEI	
Institutional data in prescribed format	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 16.85

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	4	5	5	7

File Description	Document
Institutional data in prescribed format	
Any additional information	

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 13.56

2.4.3.1 **Total experience of full-time teachers**

Response: 488	
File Description	**Document**
Institutional data in prescribed format	

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The Institution makes sure that students are aware of the Internal Assessment Examination evaluation process through the college prospectus which is updated annually. They are also made aware of the same during the Orientation programme conducted at the beginning of the new academic session. At the commencement of the new session, teaching plans are made and discussed along with the mode of Continuous Internal Evaluation. Students are also notified of the process in their classrooms during lectures as well. The IQAC prepares the dates of the commencement of the Internal Assessment Examination while preparing the Academic Calendar, which is included in the prospectus. This is then executed by the Examination Board. The Examination Board fixes the schedule for the examination and appoints teachers as invigilators for the same. Information on the schedule of examination is given to the teachers two weeks before the start of the examination.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Correction in marks and reevaluation is done by the Examination Department, Mizoram University. Students with complaints need to apply to the university to have their marks reevaluated. The role of the institution in this matter is to guide the students through the process and this is done by the administrative office of the college. For errors in internal marks and for students erroneously being marked absent in the marksheet, the institution promptly sends the duly certified internal marksheets and attendance sheets to assist the Examination Branch of the University in correcting discrepancies.

Since Attendance and internal marks are calculated by each department, each Department Committee under the chairmanship of the Head of Department addresses all grievances related to internal assessment marks and attendance marks. The committee promptly rectifies any errors related to attendance and internal assessment marks of the students

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college website states the mission and objectives of all the departments of the college. The course outcomes for all programmes offered by the institution are stated and displayed on the college website and communicated to the teachers and students.

The prospectus is one of the most important tools through which learning objectives and outcomes are communicated. It contains a description of the methods of assessment, details of the procedures, the tools used to assess student progress and achievement, and facilities available in the library. The prospectus also contains the academic calendar where the schedules of internal assessment tests, co-curricular activities, and important events of the college are incorporated.

In addition, a Help Desk, manned by the teaching faculty, is provided during the admission period to inform and guide students seeking admission to the college about the objectives and expected outcomes of the courses offered.

Orientation programmes are organized by all the departments at the commencement of each academic year. In these programmes detailed explanation of the course, the continuous assessment method and process, and attendance requirements are given to the new students. Students are also informed of the Add-on classes available in the institution and are encouraged to sign up for the Add-on classes which have been designed to add value to the existing courses offered.

Parent-Teacher meetings are also instrumental in communicating learning outcomes of the students. In these meetings, parents/guardians are briefed about their children's/ ward's participation in academic activities and the extent to which they have benefitted from the programmes. Mentor- Ward meetings are also held at frequent intervals where teacher and student sit down together to track the student's academic progression. These mechanisms help the students and their guardians to make informed decisions regarding the student's achievement and further progression.

Departments also provide students with test and assignment schedules, deadlines and marking criteria in advance so that students understand the programme requirements and map their own progression towards achieving the expected outcome of the programmes.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and

indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college under Mizoram University is to take part in the Central evaluation. Each semester, a number of teachers are involved in the central evaluation of the examination papers conducted by the university.

Since the adoption of the CBCS system by the university which requires the colleges to conduct continuous internal evaluation, the Examination Board of the college takes charge of the conduct and evaluation of internal examinations. The college ensures transparency in the evaluation process. After evaluation, the internal exam papers are distributed to the students and students are given the opportunity to air their grievances, if any, in this regard. The marks of the students are also displayed on the notice board. The monthly attendance percentage of the students are also put up on the notice board.

The IQAC provides detailed result analysis data on student examination results. The performances of each department are stated in the analysis. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. The detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile which keeps track of the post-college endeavors of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

2.6.3 Average pass percentage of Students during last five years

Response: 68.84

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
82	66	61	71	59

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
107	102	110	82	97

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.31

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	01

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4.88

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	1

3.1.2.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
9	8	8	8	8

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 8

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	2	2	2

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.16

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	0	2	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.48

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	03	02	01	08

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Students are exposed to a variety of activities in the neighbourhood community to sensitize them to social issues and to help in their social development. The extension activities of the institution are conducted with a view to empower the marginalized sections of the society and to make positive impact on the progress of the society as a whole.

The institution is actively involved in *Swachh Bharat* Mission. It regularly carries out extension activites like cleaning and disposing of waste in public places like the supermarket, public auditoriums like Saikuti Hall, the Civil Hospital, unclogging and cleaning drains along the roads in the commercial areas of the town. Faculty and students also took part in the Clean Nghasih project, which aimed to clean up the Nghasih river which had long been a dumping ground for the town's waste. Regular cleanliness drives are conducted in the college premises. The Health and Sanitation Committee takes up the responsibility of ensuring that the campus stays clean. It conducts awareness campaigns on cleanliness and on the responsibility of every person in creating a sustainable environment. These awareness campaigns impact not just the students but also their families and the community at large.

The college maintains four roadside plantations on the Aizawl-Lunglei World Bank Road. Weeding of the plantation and nurturing of the trees is done at regular intervals. The trees are flourishing and are now beginning to provide a shady canopy to travellers.

Blood donation Camps are organized on a regular basis by the NSS unit of the college. The college was awarded the 1st Prize for "Most Blood Donated by an Institution" during the period June 2019- Sept. 2020

by the Association for Voluntary Blood Donation (AVBD), Lunglei District. The college donated 212 units of blood during the said period.

The college conducts gender equality campaigns from time to time through such activities as conducting seminars, poster making and slogan writing competitions and so on.

The college has adopted Mausen, a village on the outskirts of Lunglei town. Faculty and students have made regular visits to the adopted village conducting health camps, doing community cleaning works, and giving relief items to the community during the initial Lockdown in early 2020. The department of Geography has also made a field trip to the area to make a study of the caves near the village.

The institution also carries out mock drills in the college and invites government officers and leaders of NGO's to address the students on disaster preparedness and management.

As per the direction of the Ministry of Human Resources, the college faculty undertook a survey of "Best works done in villages regarding response to Covid-19". The survey was made on five localities in Lunglei town and the findings were submitted to the Deputy Commissioner's Office, Lunglei.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 29

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
08	03	07	09	02

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 47.57

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
350	200	450	130	98

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 3

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

File Description	Document
Institutional data in prescribed format	[View Document]()
e-copies of linkage related Document	[View Document]()

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 2

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	1	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]()
e-Copies of the MoUs with institution./ industry/ corporate houses	[View Document]()

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Govt J Buana College is located atop a hillock in the heart of Lunglei town and is therefore, easily accessible from all parts of the town. The college campus is Wi-Fi enabled, has a 25 KV generator to ensure uninterrupted power supply, and is covered by CCTV surveillance system.

The college has spacious, well-lit and ventilated classrooms which are ICT enabled. The classrooms are equipped with LCD facilities. There are four big classrooms that can accommodate 80-100 students and 10 smaller classrooms that can accommodate 30- 50 students. Each department has its own core classroom. Besides these the college has a Seminar Hall which can seat a hundred people. Moreover, the construction of a Conference Hall which can accommodate 50-80 people, and a Multipurpose Hall with a capacity of three hundred people are in the final stages of completion.

The main library is equipped with an internet connection with the latest SOUL 2.0 software. It is fully automated. There are approximately 8000 books available for use and several journals on different disciplines of study. The college subscribes more than 6000 e-journals and 106000 e-books through N-List-Inflibnet. In addition to the central library each department maintains its individual department library which consists of bought and donated books from teachers, alumni and well-wishers listed in a Record Book maintained by the department.

In collaboration with NIELIT, the Computer Study Centre was established in 2017 for students to be able to get their CCC certification before leaving the college. There are 22 computers with functional headphones in the centre.

The college acquired a Language laboratory equipped with fully functioning and updated computers for English and Hindi language learners. The computers are provided with functional headphones. Professional trainers are employed for both languages. In 2019, the Language laboratory and the Computer laboratory were merged to function as a multimedia laboratory due to several considerations chief among which is to make the laboratory accessible for other purposes and, therefore, widen the scope of its usage. Besides this, the Institution has a Geography laboratory.

The Faculty room is furnished with computers and printers. Each department is provided with a laptop for the use of the department. In addition, there is a well-maintained faculty lounge equipped with furniture.

The gymnasium was started for the college community for health. The gym is free for all students and teachers. This facility has been acquired by the college with a view to improve the physical and mental well- being of the staff and students which is crucial for effective learning and teaching.

The campus also has a canteen that provides wholesome snacks for the staff and students. It has separate washrooms for girls, a counselling room, Students' common room, NSS and IQAC rooms.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

SPORTS: The College has an annual sports week, i.e., College Week. Sports facilities include indoor game area, a volleyball cum basketball court. In addition, a Multi-Purpose Hall is in the final stages of construction.

Students participate in the College Week, and also in inter-college activities enthusiastically. Facilities for sports are: a chess board, a chess clock, a carom board, a table-tennis table, football, volleyball, discuss, shot-put and javelin. The volleyball cum basketball court is located in the college quadrangle where there is an open space for students to hang out. This is utilized for various indoor games and functions. An agreement was signed with the Bazar Veng YMA for the use of the Bazar Veng Indoor Stadium to be utilized when the need arises. The Indoor Stadium is adjacent to the college and is especially convenient for the college. For outdoor sports events, the institution has also been given permission to use Thuamluaia Mual by the Lunglei District Sports Committee, and permission by the Management Committee for the use of Lena Stadium.

ADVENTURE CLUB: The Adventure Club was established in the college for students who are interested in outdoor activities and excursions. Members of the club participate in outdoor adventures like hiking, rock climbing, white-water rafting and other expeditions. The expeditions are also educational in purpose. The club is equipped with the following:

1. 10 Water sports life jackets
2. Alpine 2 men tent
3. Alpine 6 men tent
4. 10mm x 100m rope
5. 8mm x 200m rope
6. Walker Sack
7. Tape attire
8. Single pulley
9. Carabiner screw
10. Carabiner plain
11. Rappelling mittens
12. Seat harness diapers
13. River rafts

GYMNASIUM: The gymnasium was established for the physical health and mental well-being of the students and staff. It is equipped with a treadmill, a spin bike, a platinum elliptical cycle, an elliptical cycle, a home gym, 8 dumbbells and a push-up bar.

CULTURAL ACTIVITIES: The Students' Union (SU) organizes various cultural activities, functions and events such as blood donation camps, club activities and college week activities which are held in the college quad. Equipment of the Cultural Club are:

1. Traditional Musical Instruments- 1. Khuangpui, 2. Khuangte, 3. Khuang vuakna
2. Traditional costumes- 1. Puanchei (10), 2. Kawrchei (10), 3. Hmaram (10), 4. Ngotekherh (10), 5.

Vakiria (10).

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 23.53

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 04

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 48.01

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
10.6	0	0	10.42	13.5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The main library occupies the whole first floor of the administrative building. It is equipped with the latest SOUL 2.0 software which is designed and developed by the INFLIBNET Centre based on the

requirements of the college and university libraries. It is compliant to international standards for biographic formats, networking, and circulation protocols. There are approximately 8000 books available for use. The library subscribes to 6 journals in different disciplines and 5 dailies in Mizo language. The library resources have been enriched by e-resources provided by INFLIBNET centre through which the college community has access to an additional 6000 e-journals and 106000 e-books under the N-List. Wi-fi facility is available in the library for the benefit of students and faculty members.

Lending: The library is fully automated. It has a power back up of 25 KV generator to ensure uninterrupted power supply. It uses an automated circulation system using bar code technology. Books in the library are bar coded for automated circulation. Bar coded library membership cards are issued to the staff and students. The library is open to staff and students from 9 a.m to 5 p.m. on all working days.

The library has reprography, printing, and lamination facilities to enable staff and students to laminate, print out or make photo copies of important documents. It also has an e-resource section equipped with several computers from which staff and students can access e-books and e-journals.

In addition to the central library, each department maintains its individual department library which consists of bought and donated books from teachers, alumni and well-wishers listed in a Record Book maintained by the department.

File Description	Document
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.31

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.242	5.62	0.24	0.33	0.13

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 4.28

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 21

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The ICT Cell and Website Management Cell of Govt. J Buana College looks into maintaining and updating the IT facilities within the college campus. The entire campus is 100mbps Wi-Fi enabled. Free Wi-Fi is available for all the students within the campus in all the classrooms, library and canteen. Wi-Fi is also made available for the staff in the faculty room, administrative office and seminar hall. The seminar hall is also equipped with a Smart podium.

The College uses ICT enabled classrooms for advancement, enhancement and support of the delivery of information. All the classrooms are ICT enabled. They are also equipped with audio-visual equipment like projectors, amplifiers, speakers, and microphones.

The college is also equipped with a computer laboratory to cater to the digital and technological needs of the students. The computer laboratory is used, in collaboration with NIELIT, for classes on Course on Computer Concepts (CCC). There are 22 computers, available for use and are well-maintained. Each

computer is equipped with a headphone. The language laboratory equipped with 10+1 computers was, for several years, used mainly for Spoken English and Hindi classes with each computer being equipped with a headphone. It also served as an indispensable part of the teaching-learning tool used by the English department. However, in order to maximise its usage it was merged with the Computer laboratory and now functions as a multimedia laboratory.

The Website Management Cell maintains the college website and updates it at regular intervals. It also maintains and supports the working of all the IT facilities within the campus.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 7:1

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 6.64

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.31	0.7	0.7	0.7	0.63

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Govt. J Buana College has installations and equipment all over the campus. Proper maintenance of buildings, installations and equipment is carried out by the Administrative Department and the Property Committee. Regular and periodic repairs and maintenance are carried out, and emergencies are attended to immediately to make sure that life in the campus is safe and functioning smoothly. Maintenance requirement is made by the Departments, Cells, Committees, and students to the Administrative Department which is then immediately attended to.

INFRASTRUCTURE

A Building Committee is formed through a staff meeting and the members are appointed by the Principal. It makes necessary arrangements in adding new infrastructure according to the needs of the college. It also makes project estimates, and executes, monitors and maintains facilities and properties. It caters to the needs and maintenance of the classrooms and offices, and the buildings as a whole. When requirement is made, the Committee assigns work to an appointed work supervisor to ensure that work and maintenance is carried out promptly and properly.

CLASSROOMS AND RESTROOMS

Maintenance of classrooms is carried out by the Administrative Department and the students. Repairs are taken up by the Administrative Department. All the classrooms are ICT enabled and maintained by the ICT Cell.

COMPUTER LABORATORY

The Computer Laboratory caters to the digital and technological needs of the students. There are 22 computers available for use and are well-maintained. The room is a spacious one, detached from the rest of the college buildings. It is well-ventilated with well-maintained, comfortable furniture. The laboratory was merged with the language lab in 2019 and presently functions as a multimedia laboratory. The ICT Cell is responsible for the maintenance of the Laboratory.

LANGUAGE LABORATORY

The Add-On Committee initially took on the responsibility for the proper operation of the Language Laboratory. The members include a representative from RUSA and the language tutors. The maintenance of the laboratory was carried out by the Add-on Committee in collaboration with the English Department before its merger with the computer laboratory in 2019. Since its merger, it functions as a multimedia laboratory and is maintained by the ICT Cell.

COLLEGE WEBSITE

A Co-ordinator is appointed in the Website Management Committee along with members. The Committee is responsible for updating and maintaining the college website. It manages the website and goes over information to be shared and uploaded on the website.

LIBRARY

Library Committee consists of Chairman, Ex-officio Secretary and representative members from each academic department. It collects book requirements and recommendations from each department, and manages the functioning of the library. It is also responsible for the maintenance of the books, magazines and journals, and also the library itself. The ICT Cell is responsible for the repair and maintenance of the computers.

SPORTS COMPLEX

The college has a volleyball cum basketball court and a gymnasium which is maintained by an appointed faculty member along with Games and Sports Department under the Students' Union. The court, gymnasium,and the sports equipment are well-maintained. They are checked on a regular basis to ensure that they are functioning properly. Maintenance and repairs are carried out by the Administrative Department according to the requirements.

RAIN WATER HARVESTING AND WATER SUPPLY

Rain Water Harvesting is implemented in the campus. Rain water is harvested in an underground water tank with a capacity of more than 21000 litres. The Public Health Engineering Department, Government of Mizoram, supplies water to the college on a regular basis. The water is stored in one 5000-litre syntax and six 2000-litre syntaxes. The underground water tank and the syntaxes are properly and regularly cleaned and maintained by the Administrative Department.

WASTE MANAGEMENT

Health and Sanitation Committee includes Chairman and members which is responsible for the management of waste disposal in the college. The Committee organises cleanliness drive in and outside the college campus. It provides brooms, dustpans and dustbins which are well-maintained. The waste is disposed in the college Dumping Ground which is cleaned and maintained by the Administrative Department. The Dumping ground is then cleared and disposed by the Local Administrative Department, Government of Mizoram. The Committee also maintains a First Aid Kit to ensure that students are given proper first aid treatments when required. The committee conducts regular checking of classrooms to ensure that classrooms are maintained properly. The committee strives to inculcate hygienic habits and an awareness of the importance of proper waste management in the students.

COLLEGE PROPERTY

Property Committee which consists of a Convener, Secretary, and two other members, is in charge of the maintenance and repair of the college property. Repair requirements and new property requirements are overseen by the committee. The committee ensures that benches, desks, tables, chairs, coolers and other physical properties are maintained in good condition.

PARKING FACILITY

There is adequate parking facility for staff and students within the campus which is maintained and supervised by the Administrative Department.

CANTEEN

Canteen Committee includes Chairman and members which is responsible for the proper functioning of the canteen. It appoints canteen employees to work in the college canteen for a period of one year. The canteen caters to the needs of all the staff and students within the campus. The canteen is well-maintained. Maintenance and repair requirements are made to the Committee which manages all the requirements of the canteen.

CCTV MAINTENANCE

CCTVs are installed in prime locations within the campus. They are well-maintained and checked on a regular basis by the Administrative Department.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 83.29

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
390	441	373	515	509

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.11

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	2	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 50.65

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
451	141	250	300	165

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.47

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
4	9	4	2	0

File Description	Document
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 11.9

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 15

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students' Union (SU) of the Institution is democratically elected, with the Principal as the Ex-officio President. The Students' Union play an active role in decision making and resolving issues related to the campus life. All the students of the college are the members of the Union. Following the Academic calendar, the election is held in mid-July. The aims and objectives of the Students' Union are:

1. To represent the welfare and interests of the students.
2. To promote harmonious relations among all inmates of the college.
3. To develop academic atmosphere and to promote the students' academic pursuit.
4. To protect the rights of the students and to create amenities for their welfare.
5. To organize co-curricular and extension activities.

The Students' Union takes up various activities in the college which are as follows: The SU organizes the Annual College Week where Cultural, Literary, Sports and Debating events are held. Students are encouraged to take part in both outdoor and indoor games. This promotes an all-round development of the students. Campus cleaning drives are also organized as part of cleanliness awareness campaign. Students are also encouraged to participate in Intra-college and Inter-college events. The Magazine Editorial Board is in charge of the publication of the annual magazine "Leitlang Dingdi". Initiatives are taken up by students and this promotes students' creativity through articles, poetry and other forms of writing. The SU takes up the initiative to organize Teachers' day celebration in the campus. This is taken up by the Core students and is celebrated department-wise.

Various clubs are established in the college, namely, Cultural Club, Eco club, Literary Club, Adventure Club and Music club. Students are encouraged to be a member of at least one club; however, they are not to be a member in more than two clubs. Registration fee is collected from each student member by the clubs.

There are two student representatives, one male and one female, from the SU leaders in the Planning Board and one student representative in IQAC. Also, a Class Representative and an Asst. Class Representative are selected to represent each semester. The election is done with the teacher as the overseer.

Ek Bharat Shreshtha Bharat (EBSB) Club was established in December 2019 by the Principal to be chaired by RUSA Coordinator with three other members. 2 members each from the Students' Union and the National Service Scheme are appointed as Student Representatives.

Through the various initiatives and activities undertaken by the Students' Union students learn managerial and organizational skills and a chance to showcase their talents.

File Description	Document
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	4	3	4	2

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

JB College Alumni Association is a non-political and non-profit making organization which has been active for a few years and at the present time is undergoing processes for registration. It has made significant contributions towards the development of the institution. The Association's mission, goals and objectives support the development of Govt J. Buana College, Lunglei, thereby indirectly contributing to the development of the College. The motto of the Association is "Dream bigger, Do Greater". The Mission is "To contribute to the development of Government J. Buana College, Lunglei and its alumni through improvement and development of curricula and programmes, provision of financial and material support and enhancing networking and career development among the alumni."

Membership can be acquired by former undergraduate and graduate students of the College who have successfully completed their studies. Honorary membership can also be acquired by those who have received special recognition from the College, and friends and benefactors of the University whose services the Association may desire to recognize and who shall be recommended by the Executive Committee and approved by the Office Bearers of the Association. A membership fee of Rs. 100 is paid by a member for a term of two years.

It has contributed towards advertising the college through word of mouth before admissions. Through the feedback and suggestions, the Association has contributed towards the improvement and the development of the college for effective and efficient teaching and learning as well as the general well-being of the students and staff. It also helps to develop and help maintain active alumni interactions and enhance the image of the College through self-enrichment, career development and role modeling in the wider society.

It enhances and maintains links among members of the alumni and between alumni and the College by participating in various college programmes organized by the College. It shows cooperation and communication support through social media as well. The Alumni Association has an annual meeting and

also occasional meetings when the need arises.

File Description	Document
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Gov't J. Buana College is a State Government funded institution established in 1983 and provincialized by the Govt of Mizoram in October 2007. It is permanently affiliated to Mizoram University and is now under UGC 2f and 12b category. It is also an accredited college under NAAC. The Principal, as the Head of the institution, takes all executive decisions, plans academic and infrastructure development programmes in line with the policy guidance from the State Government.

The vision of the college is to impart quality education and to guide the students to become responsible citizens. The college motto "Service, Diligence, Honesty" is the guiding light of the college in its endeavor to achieve excellence in teaching and learning processes and bring awareness among the students regarding service to the society.

The leadership strives to maintain an open and interactive environment in the institution. All stakeholders are encouraged to voice their perspectives for effective decision making. In order to realize the vision and mission of Gov't J. Buana College, the institution has outlined a Perspective Plan envisaging short-term (5years), long-term (10 years) plan and future plan (15 years).

Short-term Plan:

1. Installation of CCTV in the college premises

2. Improvement and upgradation of college library

3. Introduction of smart classes

4. Proper maintenance and upgradation of college website

5. Complete and furnish the ongoing construction of College seminar hall.

6. To acquire a new site for extension of the existing College Campus

7. Preparation of master plan for new campus

8. Implementation of e-governance in areas of admission and fee payment.

Long-term Plan:

1. **Physical:**

1. Construction of College Hall
2. Construction of Boys and Girls Hostels.

2. Academic:

1. To make the students nationally and globally competitive, raise their awareness, intellect and sensitivity to social and political issues. To inspire and motivate the students to embrace public life and serve humanity.
2. Development of skill enhancement initiative for employability in the related service sectors.
3. Opening Certificate/Diploma/Degree courses in skill development- (a) Music & Fine Arts (b) Fashion Designing etc.
4. Upgradation and enhancement of Computer Study Centre (CCC) to Job-oriented courses.
5. Establishment of Centre of Excellence in Environmental Preservation in collaboration with other Government Departments.
6. Opening Physical Education Courses.
7. Publication of a quarterly/bi-weekly multidisciplinary journal.

1. **Future Plan:**

1. Opening Post Graduate Courses
2. Opening Research Centre

In addition, the leadership encourages training for staff, seminars, workshops, and community initiatives. It encourages innovative methods for effective teaching-learning. Teachers play active roles in the institution governance at various levels and capacities through participation in various decision-making bodies like Academic and Admission Committee, Building Committee, Property Committee, etc. Similarly, the Students' Union representatives actively participate in decision-making processes concerning students' welfare. The leadership, staff, and students' representatives, work in tandem to comprehend and articulate the changes in the academic structure and functioning of the institution.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The academic activities of the college are mostly decentralized and administered at the level of the department by following the practices of participative management. The admission, conduct of examinations, department seminars, department study tours, and other related responsibilities and activities

are carried out by the different departments through a system of consultation and participation by the faculty members.

A. Case study regarding participative management:

The college has an active and dynamic Students' Union which is known as Students' Union, Gov't J.Buana College. The main focus of the Students' Union is representing their fellow students and working in collaboration with the faculty of the college for the welfare of the students. The Principal of the college is the ex-officio President of the Union. The other office bearers are elected by the students. The chief objective of the Students' Union is to help and guide their fellow students, to render assistance on any matter relating to the general welfare of the students' community and the college community at large. The body is an indispensable part of both the student and teaching community, assisting them in streamlining, guiding and organizing activities within and outside the college campus. The Students' Union leaders play a leading role in ensuring the smooth participation of the college in the university sports, inter-college programmes, and programmes organised by government offices and NGOs. They assist the teachers during field Trips and Excursions.

Every year, the Students' Union facilitates a number of activities such as

1. Freshers' Social to welcome the freshers or newcomers.
2. "College Week" which includes a variety of indoor and outdoor sports items, competition on quiz, debates, singing, extempore speech, essay writing and cultural as well as entertainment programmes like talent shows, dance shows and Beat Contests. All the students actively participate in the college week where they have the opportunity of making, meeting new friends and interacting with their fellow students, thus enhancing their communication and social skills. The closing programme is always a grand event which all students look forward to.

The college conducts Students' Union Leaders election every year under the guidance of a Returning Officer and Polling Officers appointed by the Principal. Nominations are filed and scrutinised, and students cast their vote by ballot. It is the pride of the college to mention that it has not experienced any unpleasant incidents while conducting the elections and the student community is known for exhibiting exemplary behaviour in respecting democratic norms and values. Furthermore, the college is a ragging-free institution. The Students' Union leaders also represent the students in the various decision making committees of the college.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Acting on the observation made by the Peer Team of the previous inspection, the institution constituted a strategic plan to accelerate infrastructure development for academic and extension activities with the specific goals of mobilizing funds for the construction of the following:

1. Seminar Room

2. Multipurpose Hall
3. Conference Room
4. Additional classrooms for Commerce Stream
5. Examination Office
6. Students' Day Home
7. Computer Study Centre

Keeping in mind the goals set, the institution garnered funds available under RUSA, UGC, and NEDP for the purpose. To facilitate the smooth construction of the said infrastructure, a Project Monitoring Unit (PMU) was constituted and this functions as the core committee overseeing all construction projects under RUSA viz.,

1. Vertical extension of the hostel building for Seminar Hall
2. RUSA building which houses a large classroom and garage
3. Vertical extension of Canteen building for Computer Study Centre.
4. Vertical extension of classroom for Teacher's Common Room and Multipurpose Hall.

The Building Committee oversees the following projects which are under UGC and NEDP grants:

1. Student's Day Home and Examination Office.
2. Double Urinal Shed
3. Vertical extension of the college main building for three commerce classrooms.
4. Vertical extension of the college main building for Conference Hall.

The Seminar Hall, Teachers' Common Room, Computer Study Centre, Student's Day Home, Examination Office, RUSA building, and Double Urinal Shed are completed and functional while the remaining constructions are in the final stages of completion. The infrastructural developments in the college have given a great boost to the teaching-learning process as well as to extension activities in the college.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The functioning of the college is governed by the Principal, who is the academic and administrative head of the institution. Under him in the academics is the Vice Principal, Head of the Departments and teaching faculty. In administration, the Principal is assisted by the Head Assistant, UDC, LDC and LDC cum Cashier. Academic decisions are initiated at Academic Committee level and carried out by the Departments. The Examination Board appointed by Academic & Admission Committee is responsible for conducting internal and examinations, compiling internal marks and attendance and to forward it to the Examination Dept. of the University for final compilation. It is also responsible for conducting university end semester examinations. Decisions regarding income and expenditure, and resource mobilization are taken up by the Finance Committee. Infrastructure development is approved and monitored by the Building Committee. However, projects that come under RUSA are monitored by the Project Monitoring Unit. The Library Committee takes decisions regarding library affairs. The decision-making process under the present organizational structure is quite effective and transparent. The service rules, procedures and the

rules governing the recruitment, selection and promotion of the administrative staff and the teachers in the college are governed by rules prevailing in the State Government. Grievance Redressal Cell is in place and promptly responds to grievances received after careful analysis. The Internal Complaints Committee on Sexual Harassment of Women at Workplace is fully functional. Additionally, at the departmental level, 'Student Mentoring' and 'Counselling Cell' take care of the students' grievances/complaints. It is pertinent to mention here that grievances as of now are at the minimum level.

File Description	Document
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. **Administration**
    2. **Finance and Accounts**
    3. **Student Admission and Support**
    4. **Examination**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution provides various welfare measures both monetary and non-monetary, for the teaching and non-teaching staff. Some of the welfare measures undertaken by the institution are:

- Staff Welfare funds for both the teaching and non-teaching staff
- MCTA funds for members of the MCTA
- Group Insurance Scheme for all.
- Provision for General Provident Fund loan.
- House Building Allowance (HBA), and vehicle advance for both the teaching and -teaching staff
- Medical reimbursement as per Govt. of Mizoram norms
- Health care facility for all as per Govt. of Mizoram norms
- Facilitating personal loans from the banks for various purposes
- Financial assistance for cultural, literary, adventure and sport activities.
- Felicitation of teaching and non-teaching staff on the occasion of their achievements in various

fields.

- Installation of CCTV for security of staff.
- Staff room, canteen facility, first aid facility, safe drinking water, and clean washrooms for staff.
- Gym facility for the physical well- being of staff.
- Employees quota for teaching and non-teaching staff regarding admission of their children in the college.
- Different types of leave for teaching and non-teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 8.87

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	4	1	2

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	2	0	2

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 11.36

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	6	1	6	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College has 'Performance Appraisal System' for teaching as well as non-teaching staff. The performance of the teaching faculty is assessed as per UGC guidelines known as Performance Based Self Appraisal (PBAS). Promotions for the faculty are considered as per UGC guidelines under Career Advancement Scheme (CAS) and fulfilment of the requisite API (Academic Performance Indicator) scores. The applications are subject to scrutiny by the screening committee and promotion is based on the candidates' performance in the interview.

The performance of non-teaching staff of the institution is assessed by the Annual Confidential Report (ACR). The Gov't. of Mizoram has framed a comprehensive instruction on procedure for maintenance for ACR. All the employees under Group B & C are instructed to write their Annual Confidential Reports (ACR) as per the prescribed proforma and submit to the Principal. After necessary reporting and reviewing on the Annual Confidential Report, it is forwarded by the Principal to competent authority for further action. As for group D staff, their annual performance report is submitted annually to higher authority for necessary action.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution conducts both internal and external audits. The institution has a well-established internal Audit system. The internal auditors carry out both financial and systems audit regularly as per the requirements of the UGC. A Cash-Book containing all the detail information of monetary transactions, expenditure and income is properly maintained with monthly closing system. Physical verification of assets is also done on an annual basis by the Property Committee

The accounts of the college for the reporting period of five years have been audited by auditors from the Directorate of Accounts & Treasuries, Mizoram; Aizawl. The closing balance of the account in the latest audit is found to be Rs.10,29,105.00 (Rupees ten lakhs twenty-nine thousand one hundred and five only).

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution takes great effort to mobilize and generate funds. The college scouts for opportunities to receive grants and financial assistance from Government Agencies such as the UGC, NEDP, and RUSA. Regarding the UGC funds, the college follows the strategies for mobilization of funds and optimal utilization of resource as directed by UGC. The college has received various grants from the aforementioned agencies and have made optimum use of them.

The college leadership encourages faculty to apply for research grants and grants for conducting seminars and workshops. Several national level and state level seminars have been conducted by the college from grants received from UGC, ICSSR, and other funding agencies.

Besides these the institution has received donations of furniture like chairs, tables, steel almirah and a

computer from the District Legal Service Authority, and a steel long-chair from Lunglei Steel Fabrication which has been put to good use.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

A full-fledged Internal Quality Assurance Cell is set up by the college. IQAC is vigilant and has made all efforts to ensure quality education. It obtains duly filled-in PBAS proforma from individual teachers annually. The IQAC coordinates the various committees under it in the preparation of Self-Study Report (SSR) for the first, second, and third cycles of Accreditation by NAAC, and preparation of Annual Quality Assurance Reports (AQARS). It also coordinates post accreditation quality initiatives and innovations of the various committees and implements the resolutions of their meetings.

The IQAC prepares the annual IQAC plan and Academic Calendar.

The IQAC has recommended a common work planner to be used by all faculty members and monitors the functioning of the faculty for effective teaching-learning and strive for quality education.

The IQAC has initiated student mentoring and counselling through the Mentor-Ward system and the Career Counselling and Placement Cell. It has also initiated Parent-Teacher Meetings and has been instrumental in the formation of the Alumni Association.

The IQAC conducts seminars, workshops, and capacity building programmes for the faculty. It organizes orientation programmes for new students at the start of every academic year.

The IQAC, in its quarterly meetings constantly reviews the strategies and processes in practice in order to enhance the quality of the processes in force.

The two practices institutionalized as a result of IQAC initiatives are:

Students' Feedback:

The IQAC obtains semester-wise students' feedback on faculty and courses on a 5 point scale of 10 parameters. The students' feedback on faculty is conducted confidentially by the IQAC coordinator. The feedbacks are analyzed and wherever considered necessary, the Principal interacts with the individual teachers with regard to their feedback and encourages them to improve upon gaps as reflected in the feedback. The Heads and Faculty discuss the students' feedback on the courses with the teachers and evolve strategies to utilize the feedback for improving the quality. Besides, individual teachers, on their own, take necessary corrective measures which are based on the feedback.

Mentor-Ward System:

The IQAC has initiated student mentoring and counselling through the Mentor-Ward system to improve the work culture of the students and to create a better relation between staff and students. Each faculty is assigned a number of students whose academic progress and well-being he/she has to monitor. Students' academic progression is monitored by maintaining a Student's Profile Booklet for each student which is updated regularly. Mentor -Ward meetings are conducted at regular intervals. Mentor -Parent/Guardian meetings are also conducted to facilitate parents' and guardians' involvement in the students' academic progress. Students with problems are counselled and given encouragement and assistance.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution reviews and upgrades the quality of teaching -learning process, structures and methodologies of operations and learning outcomes on a periodic basis through various staff committees like Academic Committees, Departmental Committees, Career Guidance and Placement Cell etc. Students' academic performance and attendance is monitored and evaluated at periodic intervals. Students' attendance is calculated and put up on the Notice Board each month. Each department also conducts timely academic audit for quality assurance.

The college procures modern Information and Communication Technology (ICT) tools and the faculty are encouraged to use power point presentations, video streaming, Audio components etc. for effective classroom teaching.

Organization of seminars and workshops for teachers and students and faculty recharge programmes are frequently conducted.

Among the initiatives taken by the institution may be mentioned Students' Feedback on Teachers and Orientation Programmes for Students.

Students' Feedback on Teachers: The IQAC obtains semester-wise students' feedback on faculty on a 5 point scale of 10 parameters. The students' feedback on faculty is conducted confidentially by the IQAC coordinator. The feedbacks are analyzed and wherever considered necessary, the Principal interacts with the individual teachers with regard to their feedback and encourages them to improve upon gaps as reflected in the feedback. The institution utilizes the feedback for improving the quality of teaching. Besides, individual teachers, on their own, take necessary corrective measures which are based on the feedback.

Orientation Programmes for Students:

Goal: The goal of the Orientation Programme is to acquaint the new students with the rules and regulations of the college, the Choice Based Credit System, the students' role in the teaching -learning process, and also to motivate them to achieve success.

Context: Students need to be familiarized with the Choice Based Credit System, examination procedures as well as the functioning of the college for their smooth transition to college life.

Practice: The programme is conducted by the IQAC. Teachers are assigned different topics considered essential for students. Topics on the CBCS system, examination procedures, to ettiquettes and discipline are discussed in the programmes.

Success: The practice has resulted in improved discipline, academic performances, teacher-student relationship and has resulted in an overall improvement in various aspects of campus life.

Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives second and subsequent cycles)

Since the formation of Internal Quality Assurance Committee in 2015 post accreditation quality initiatives have been taken keeping in mind the recommendations of the Peer Team of the previous cycle.

1. The institution has initiated skill and ability enhancement courses like Spoken English, Spoken Hindi, and Course on Computer Concept (CCC), and Personal Development Course. Specific time-slots are given for these add-on classes and are incorporated in the weekly time table.
2. The institution sought to diversify its course option by opening Commerce stream from the academic year 2019-2020. The introduction of the commerce stream became possible after lengthy process of applying for permission from the State Government and Mizoram University.
3. The institution also sought to improve its sports facilities through common use grounds in the vicinity by the civic authorities. The college signed a memorandum of understanding with the concerned authorities for the use of Bazar Veng Indoor Stadium, Thuamluaia Mual, and Lena Stadium. A Gymnasium was set up in the ground floor of the administrative building for the benefit of students and staff. Adventure equipments like alpine tents, river rafts, life jackets, rappelling mittens etc. were acquired for the use of the college Adventure Club.
4. Remedial Coaching Classes are conducted for slow learners and students with back papers. The college in collaboration with the Mizoram Youth Commission has been conducting online Coaching Class for Competitive exams. The college and MYC have tied up with the Alternative Learning System, IAS online coaching institute for this purpose.
5. ICT facilities have been strengthened by the administration to augment the teaching -learning process by providing digitally developed learning contents in different subjects.
6. The institution has deployed several strategies to achieve failure rate reduction. Some of the initiatives taken are preparation of Question Bank, provision of study materials through social media, use of online teaching methods like google meet, zoom, webex, google classroom, online examination, use of google forms to conduct quizzes, use of audio-visual aids to supplement oral teaching like, screening of movies, documentaries, playing of song, showing maps etc. and provision of links to video tutorials.
7. The college has made reprography, printing, lamination, and spiral binding facilities available in the library.
8. Efforts have been taken to make the campus disabled students friendly by installing handrails, putting up braille signs, utilizing microphone and audio-visual aids in the classroom, and providing

European type toilets, chairs and desks, and wheelchairs for the handicapped.
9. The Career Counselling & Guidance Cell is actively functioning in the institution.
10. The college has approached the state government for the filling up of vacant posts in the institution.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- **Annual Gender Sensitization Plan**

The institution takes the issue of gender sensitization with utmost care to ensure gender equality. The various programmes as well as other seminars and workshops organized annually help students examine the personal attitudes and beliefs of the various sexes, helping them enjoy a balanced life both within the institution as well as in the society. The Equal Opportunity Cell organizes "Gender Sensitization Programme" periodically as well as various other activities to ensure students are well versed with gender related issues in the college campus and also in the society.

- **Specific facilities provided for women in terms of:**

1. **Safety and Security**: Anti-Ragging Committee is constituted in this college to prevent ragging and to take anti-ragging measures as per the guidelines issued by the Supreme Court of India and UGC. The Anti-Ragging Committee consists of the Principal and various senior faculty members. The HOD is responsible for ensuring the students, specially the female students, feel secure and safe within the classroom and the college campus. College co-curricular and extracurricular activities are organized in a manner that is gender neutral and leaves no opportunity for discrimination against women. Anti-ragging posters are displayed within the campus to create awareness. Disciplinary and Grievances Redressal Committee was formed to look into complaints made by students and to take disciplinary action when required. The committees ensure safety and security with an aim to maintain gender equity. Workshops and awareness programmes are organized on 'Violence Against Women' to educate both genders on the subject. The College is equipped with modern CCTV surveillance equipment that provide a full coverage of the college campus. Public areas as well as secluded areas are constantly monitored. This ensures students, especially girls, feel safe and secure inside the college campus. The college provides dedicated restrooms with appropriate dustbins for female students**.**

2. **Counselling:** To provide personal counselling for girls, the college has established the Equal Opportunity Cell, headed by our senior staff members, that monitors the mental health and personal problems affecting female students. The Equal opportunity Cell also conducts workshops and seminars to sensitize the students about gender issues and create a cordial study environment where male and female students can participate in college activities with harmony. Mentoring system carried out by all the departments, and the Career Counselling and Placement Cell are both open to personal counselling of the students, especially girls.

3. **Any other relevant information:** Equal Opportunity Cell has taken up initiatives to ensure gender sensitive environment in the campus. Cultural events that focus on women's participation such as Cheraw, and other traditional dances are encouraged to uplift women. Sensitization programme/workshop such as poster making, creative writing, etc. on Gender Issues are organized by the Equal opportunity Cell to spread awareness and inculcate values of gender sensitivity among the students. Department syllabi include courses on gender sensitivity and awareness that is

inculcated to the students during class lectures. Female staff members outnumber male staff members and there is separate restroom for the female staff.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- **Solid Waste Management:** The College values cleanliness and hygiene which reflects the Mizo culture and takes great measures to uphold Lunglei district's reputation in cleanliness. It adopts the policy of Reduce, Reuse, and Recycle. Every classroom, staff room and social space is equipped with appropriate dustbins. Biodegradable and non-biodegradable wastes are segregated. The college canteen is equipped with dry and wet/perishable dustbins to ease recycling and orderly waste disposal. Food waste from the canteen is collected and used for pig fodder. Toilets are also equipped with dustbins. Wooden scraps from furniture are refurbished and reused. Paper wastes are sold for recycling – for paper bags, etc. Leaf composting is done within the campus and the decomposed leaves are used as fertilizers. There is a convenient and suitable arrangement for disposal of wastes. Garbage bags are used for collecting garbage. Garbage collected over a week's period is disposed into the College Dumping Ground which is then cleared and disposed by the Local Administrative Department, Government of Mizoram.
- **Liquid Waste Management:** The college campus was designed keeping in mind the need for efficient and effective waste disposal. Used water and toilet waste is efficiently disposed of through an intricate network of drainage and pipeline system. Classrooms and staff rooms are not affected by any disturbing odour coming from toilets or the canteen.

- **E-Waste Management:** Keeping in mind the emerging threat of e-waste and its potential to harm human as well as plant life, the college takes special measures to separate electronic waste from the conventional ones. Discarded office stationaries such as paper, files, and pens are separated from hazardous wastes such as printer cartridges, damaged computer parts, etc. Waste Compact Disks (CDs) are used by students for decorative purposes in college events and functions. The college tries its best to keep its running cost low with judicious use of stationaries and lower the Institute's carbon footprint as much as possible.
- **Any other relevant information:** Being an institute that services hundreds of students from different social and economic backgrounds, it is necessary to teach, inform and sensitize the students about cleanliness, hygiene and eco-consciousness. Teachers and staff members ensure that students do not litter and overuse natural resources. Awareness programs such as the Green Mizoram Day, 'Clean Nghasih' programme, Cleanliness drive, Plantation Drive, etc. are some of the initiatives taken up by the college to not only spread awareness, but give practical hands-on experience in developing an eco-friendly environment. The college collaborates with NSS, Sports Youth & Service, Health and Sanitation committee and other agencies to make these endeavours successful.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Various initiatives are taken by the institution to inculcate inclusive values and practices as well as develop tolerance and harmony among the students. Largely homogeneous, the staff and student population of the college is diversified by a sparse population of students and staff from different cultural, regional and linguistic backgrounds. The majority of the students are also from the lower middle class. We believe in unity in diversity where students and staff come together in the college forming a united community which is treated like a second home. The Institution has taken various measures and activities to provide an inclusive environment within the college community.

An initiative of the Government of India, Ek Bharat Shreshtha Bharat (EBSB) with the objective to enhance understanding and bonding between people of diverse cultures living in different States and Union Territories in India, was established in the Institute in December 2019. It is chaired by the Rashtriya

Uchchatar Shiksha Abhiyan (RUSA) Co-ordinator with three other members. The college has two partner-states, Bihar and Tripura. The paired institutions from Bihar are RN College in Hajipur, Rajendra College in Chapra, and Rajendra Mishra College in Saharsa, and Rabindranath Thakur Mahavidyalaya in Bishalgarh, Tripura. This strengthens the unity and integrity of India, and at the same time, provides tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

In order to provide inclusive environment for women within the Institute, workshops, essay writing competitions, awareness programmes, and training are organized by various committees. In different functions and events, students from different cultural backgrounds are encouraged to showcase their traditional dances, attires, and languages, to sensitize the students and infuse a sense of unity and tolerance in the college community.

The Students' Union (SU) of Govt J Buana College organizes College Week where all students regardless of culture, region, religion or language take part in the various indoor and outdoor sports. It also opens its arms to embracing different cultural dances and songs through the Opening and Closing Ceremonies of the College Week.

The Grievance Redressal Cell is also open to dealing with various grievances without considering students' racial or cultural background. The code of ethics for students, teachers and other employees are separate in the Institute. The code of ethics has to be followed by each college community member regardless of their cultural, regional, linguistic, communal socio-economic and other diversities.

National Unity Day is observed in the college to promote and spread awareness on the importance of people of different culture, region, religion and language living together in unity within the community.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Different initiatives are taken by the institution to sensitize and inculcate human values and professional ethics among the students and the staff. On 23rd October 2019, an awareness programme on *"Important Provisions of Cyber Laws Related to Women Rights"* was organized. Julie Lalrinzami MJS, the Chief Judicial Magistrate, Lunglei was invited as the Resource Person. She described various cybercrimes like harassment through email, cyber stalking, cyber grooming and cyber bullying and the various ways one can protect oneself against the range of cybercrimes.

A college team led by Pu Vanlalsawma Chinzah attended court proceedings and hearing at District Court on 1st March 2016.

Mausen village is an adopted village of the Institution. A free Medical Camp was held at Mausen village in collaboration with Health and Family welfare department on 22 November 2016, where the people were made aware of the importance of improving quality of life through the practice of personal hygiene and were instructed on the prevention of various minor ailments. Free clinic was open to the inhabitants of the village and treatments of minor ailments were given to them. The NSS organized a work-camp in the

village where "Health and Sanitation Awareness Programme" was held on 23rd March 2017. It was attended by the Principal and seven teaching staff members. The Principal gave a speech on the importance of cleanliness, health and sanitation to create a healthy and hygienic society. This was followed by community service work the next day.

Vigilance Awareness Seminar was organized by the Vigilance Department of Government of Mizoram on 31st October, 2019 in the Convention Centre. 20 students and some faculty members attended the seminar. The resource person talked about the various kinds of corruptions to make the citizens conscious of their rights to live in a corruption-free society.

7.1.10: The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regards.

Option B : (The code of conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. The Institution organizes professional ethics programmes for students, teachers, administrators and other staff)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

As young adults of the society, the students of the institution are encouraged to participate in and observe important days and events that commemorate our nation's rich history. Independence Day and Republic Day are observed and the National flag is hoisted on the auspicious days in the college. Apart from this, the teaching staff, on the invitation of the District Commissioner, attends the District celebrations held at Thuamluaia Mual.

National Voters' Day is observed as a small function in the campus, where a speech on the importance of voting in a democracy and the duties of citizens in casting of votes is delivered. Constitution Day is also observed where the Preamble to the Indian Constitution is read out.

Dr. Rashakrishnan's Birthday (Teachers' Day) is celebrated in the college where small functions are organized by Core students in different departments. A small function is organized in calebration of Sardar Vallabhai Patel's Birthday (National Unity Day), where speeches are given on unity and its importance.

The Eco Club observes Ozone Day. Students gather and a speech is given on various topics relating to the ozone and the environment. Green Mizoram Day is observed by cleaning public places, planting trees and clearing the sites of existing plantations of the college. Ek Bharat Shreshta Bharat and Fire Prevention Week are also observed within the college.

National Service Scheme (NSS) Day is observed on the day by taking up community services like cleaning the campus and also other areas of the town. Swachhata Pakhwara is observed by doing various activities, community services and organizing awareness campaigns. Valentine's Day is also observed by organizing Blood Donation Camp on the day.

File Description	Document
Any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Practice 1: Mentoring System

Objectives of the Practice:

The Mentoring System was started with the objective of uplifting the students, not just in the academic sphere, but also in the social and personal sphere. It also strives to improve the work culture of the students and create better teacher-student relationship.

The context:

The College has been practicing the Mentoring system for some years and it remains one of the best practices of the institution. Students belonging to the same department and semester are divided into groups, and are supervised by a teacher who is their mentor. The mentor's role is being a watchful guide for the physical and mental well-being, and academic performances of the students through encouragement, counselling and meetings with them.

The Practice:

The Mentors meet with their wards from time to time to monitor their progress, academic and otherwise. The students' attendance, academic performance, and performances in various clubs and activities within and outside the institution are recorded in their individual Profile Booklets. The booklets are maintained

and updated by each mentor. Meetings are arranged with the parents/guardians of their respective wards to monitor the students' progress. Information for meetings are given through formal letters and parents/guardians are sent a reminder on WhatsApp on the day before the meeting. The Mentors provide support to the students in various ways, encouraging, counselling, and even reprimanding them when necessary.

Evidence of Success:

The Mentoring System has greatly improved the engagement of the students in their studies. It has also resulted in lower drop-out rates and improved academic performance over the years. At the same time, this develops better relationship between the teachers and the parents who work together to create a better environment for development of the students in all spheres.

Problems encountered and Resources required:

One of the main problems encountered is in giving out information to the parents for the meeting. Some students live so far away from the institution that it is difficult for the parents to come to the meeting. Also, a number of parents are daily-wage earners, which makes it difficult for them to make enough time for the meeting. Another problem is the students who live in the town on their own away from their family, most of whom do not have guardians, and those who live in someone else's house. It is difficult for the few guardians to make time for their wards for various reasons. A number of the parents are uneducated which makes them ignorant of the importance of supporting and encouraging their children.

Practice 2: Course in Computer Concepts (CCC)

Objectives of the Practice:

The Course on Computer Concepts (CCC) course was established to produce computer literate graduates and to equip them with technological know-how in order to be employable. It also aims to equip and enable students to make better use of e-resources available in the Institute. This will also enable them to make use of the skills they have acquired once they are out in the real world working in different jobs.

The context:

The CCC course was carried out in collaboration with the National Institute of Electronics and Information Technology (NIELIT). A trained and qualified tutor is engaged from NIELIT to teach the students.

The Practice:

Students are divided into groups and each group attends the classes one after another. Classes are taken in the Computer Laboratory which is equipped with 22 computers. The tutor makes a schedule for the classes in the afternoon after the regular classes are over.

Evidence of Success:

As a CCC certificate has now become mandatory for recruitment to ministerial and teaching jobs in the

government, students have become more aware of the importance of acquiring the certificate. They have given their best at studying the course and there are many who have acquired the certificate through the course. Students have enjoyed the benefit of the course as it equips them to make better use of the e-resources available in the institute.

Problems encountered and Resources required:

One of the biggest problems is the internet. As we are located in the hilly regions of India, internet reception lacks the proper strength and range that is required for proper teaching-learning of the computer course. Due to high humidity during the monsoon season, maintenance of the equipment can become quite challenging due to moisture. As only one tutor can be deployed from NIELIT, the teacher-student ratio is quite imbalanced which leads to the tutor having to take classes two to three times in succession.

File Description	Document
Best practices in the Institutional web site	[View Document]()

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In keeping with its motto, 'Service, Diligence, Honesty', Govt. J Buana College strives to inculcate in its students the spirit of service. Rendering selfless service to the community has always been a part of the Mizo ethos and this is reflected in the campus life which is free from ragging, eve-teasing, body shaming, etc. True to its principle of 'service' the college has initiated and is running a number of programmes and projects that reflect the college's commitment to social action.

The institution has adopted a village called Mausen which is approximately 25 kilometres from the town of Lunglei. Based on the results of a Social-Economic Survey of the village spearheaded by the NSS of the college, various initiatives have been taken by the institution for the development of the village. The college jointly organized a free medical clinic in the village with the Health and Family Welfare Department with the college funding the programme and purchasing medicines and our partners deploying doctors for consultation. The college has organized sanitation and cleanliness drives in the village where students have participated in cleaning and sanitizing public toilets, drainages, bazar sheds, etc. The Geography department explored and studied a limestone cave and a bat cave in the vicinity of the village and cleared the approaches to these caves. Villagers were also given a talk on the importance of preserving these caves to maintain the ecological balance of the area. Faculty and students have made regular visits to the village and have come to the aid of the village during Covid 19 lockdown by delivering relief packages to the villagers.

In keeping with the principle of service towards humanity, the institution strives to inculcate in the students the spirit of free-will giving, encouraging faculty and students to become voluntary blood donors. The institution, in partnership with the Association for Voluntary Blood Donation, Lunglei district, organizes a

Voluntary Blood Donation camp at frequent intervals, usually once or twice a year. The Blood Donation camps in the college are spearheaded by the Red Ribbon Club (RRC) and the National Service Scheme (NSS). While staff and students are the main donors in the Blood Camps, the institution, on occasions, engages the wider community to take part in the Blood Donation Camps. On February 14, 2020, the institution organized a Valentine's Day Voluntary Blood Donation Camp with the slogan, "Show Love, Give Blood" where a number of people from outside the college community participated. The institution takes pride in the fact that one of its faculty, Mr. Lalrotluanga, has donated 29 units of blood. The college has received an appreciation certificate from The Association of Voluntary Blood Donation, Lunglei, as the highest blood donor among the institutions in Lunglei district, Mizoram.

The college during its 37 years has always given importance to community service. During the last five years, the college has undertaken several cleaning activities involving the majority of the student community. Cleaning of Lunglei's biggest auditorium, Saikuti Hall and its compound, the Supermarket, roadside drains, and the college campus is done at frequent intervals. The college also took part in the Clean Nghasih River project, a joint venture of several NGO's and Govt. departments which undertook the cleaning of the source of the river which feeds Lunglei town. The college has four roadside plantations along the World Bank Road between Aizawl and Lunglei which is regularly weeded and nurtured. The college actively participates in the Green Mizoram Movement and other environmental programmes which serve to inculcate in the students environmental awareness and the need for sustainable development. The staff and students undertake a number of community service and charity works in the form of monetary contributions and social work. During the present Covid 19 pandemic relief, food items were given to Bethel Home and TNT where orphans and the homeless are housed. The staff have also contributed towards the Chief Minister's Relief Fund and the District Level Task Force fund. Contributions have also been given to the Poor Fund of Christian Hospital, Serkawn. The Students Evangelical Union also makes annual visits to different orphanages in Lunglei where they devote one day to volunteer for any chore that needs to be done.

The college strives to sensitize its students on burning issues that need to be addressed in order to achieve communal harmony. A dynamic project under Equal Opportunity Cell functioned from 2016 taking initiatives in gender sensitization programmes. These include collaboration with partners like Social Welfare Department, MHIP sub- headquarters and Health Department. The cell undertakes legal awareness programmes under gender issues, seminar on gender sensitization, poster making competition, awareness campaign on mental health of women, workshop on violence against women, awareness programmes on women and social media, and essay writing competitions. Moreover, some courses incorporate gender studies in their syllabus such as the department of English and Political Science. A circular was issued by the college Principal requesting all teaching faculty to devote a few minutes of their classes to stress on the importance of cleanliness and general civic sense. Students are also assigned the task of cleaning their classrooms, the main corridors and staircases. Routine checking is done by the Health and Sanitation Committee. Students of the college are taken on overnight trips to have an idea of the ground realities of life in the villages and also to acquire environmental awareness. On these trips, they also undertake clean-up works and other community services.

File Description	Document
Any other relevant information	[View Document](#)
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Govt J Buana College endeavours to improve and develop the teaching-learning process and co-curricular activities. It has taken up various measures to achieve this aim.

A New Campus has been acquired at Melte. It is a 14412.22 sq/m forest area rich in flora and fauna. A master plan has been prepared for the growth and development of the new campus.

Indira Gandhi National Open University (IGNOU) was started in the college in August 2009. Admissions for Bachelor's and Master's degree are done twice a year. Counselling classes are conducted every Saturday. It offers Bachelor of Arts, Bachelor of Tourism Studies, Bachelor of Social Work, and Master of Arts degrees. Subjects offered in the Arts stream are English, Political Science, Public Administration, Economics, History and Rural Development.

The college has also taken action on the recommendations of the NAAC Peer Team to enhance the quality of the Institution. The actions taken are as follows:

1. Add-on classes like Spoken English, Spoken Hindi, Course on Computer Concepts (CCC), and Personal Development Course were initiated by the Institution for skill and ability enhancement.
2. Commerce stream was opened from the academic year 2019-2020.
3. Improvement of sports facilities through common use grounds in the vicinity by the civic authorities.
4. Remedial Coaching classes were started for slow learners and students with back papers.
5. ICT facilities were strengthened to augment the teaching-learning process.
6. The library is equipped with reprography, printing, lamination, and spiral binding facilities.
7. Several strategies were deployed to achieve failure rate reduction.
8. The campus is made disabled-friendly by installing handrails, putting up braille signs, utilizing microphones and audio-visual aids, providing European type toilets, chairs and desks, and wheelchairs for the handicapped.
9. The Career Counselling & guidance Cell functions actively.
10. The college has approached the state government for the filling up of vacant posts in the Institution.

Concluding Remarks :

The college has consistently taken initiatives to advance and strengthen the facilities and infrastructure. It has also taken various steps to improve the teaching-learning process and elevate the overall performance of the students. The college will continue to stand by its vision- to impart quality education accessible for all and to mould young people to be conscious citizens with a zeal for social service.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
				| 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
200	200	200	200	200 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
200	200	202	200	205	
3.1.1	**Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
0	0	0	1	5 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
0	0	0	1	01	
3.2.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
3	4	4	2	15	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	03	02	01	08

3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	5	13	15	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	03	07	09	02

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years** 3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1968	410	1922	1161	563

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
350	200	450	130	98

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 17 Answer after DVV Verification: 04 Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric during clarification.

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
106.39	0	0	10.42	13.5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
10.6	0	0	10.42	13.5

    Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric during clarification.

4.2.2	**The institution has subscription for the following e-resources**
	
	    1. **e-journals**
	    2. **e-ShodhSindhu**
	    3. **Shodhganga Membership**
	    4. **e-books**
	    5. **Databases**
	    6. **Remote access to e-resources**
	
	    Answer before DVV Verification : A. Any 4 or more of the above
	    Answer After DVV Verification: B. Any 3 of the above

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12.01	12.44	8.59	17.86	15.97

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.31	0.7	0.7	0.7	0.63

    Remark : As per the HEI statement in the response dialogue box and the data attached with the

	Metric during clarification.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	
	    1. **Soft skills**
	    2. **Language and communication skills**
	    3. **Life skills (Yoga, physical fitness, health and hygiene)**
	    4. **ICT/computing skills**
	
	Answer before DVV Verification : B. 3 of the above
	Answer After DVV Verification: D. 1 of the above

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**
	
	   5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years
	      Answer before DVV Verification:
	
	| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
	| 802 | 141 | 580 | 650 | 165 |
	
	      Answer After DVV Verification :
	
	| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
	| 451 | 141 | 250 | 300 | 165 |

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**
	
	   5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.
	      Answer before DVV Verification:
	
	| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
	| 6 | 7 | 6 | 2 | 3 |
	
	      Answer After DVV Verification :
	
	| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
	| 01 | 01 | 00 | 00 | 00 |
	
	   Remark : The Excel file link is non operative. The HEI has claimed Digital India and State level declamation as awards/medals won by students for outstanding performance in sports/cultural activities. These are not sports/ cultural activities nor is cleanliness drive. These are considered

5.1.4.1 — Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
802	141	580	650	165

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
451	141	250	300	165

5.3.1.1 — Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	7	6	2	3

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

	elsewhere in diff Metric. Awards to Laldinpuii for 2018-19 and 2019-20 considered.
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
5	9	4	4	2 | Answer After DVV Verification : | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
2	4	3	4	2	

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
9	8	8	8	8 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
123	101	101	101	101	
2.3	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
96	82	110	107	96 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
126	151	182	197	115	
3.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---	

| 36 | 31 | 31 | 30 | 32 |

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
36	30	30	29	31

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
39	33	33	31	32

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
42	35	35	34	34

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
118.40	12.44	8.60	28.28	29.47

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11.56	12.44	8.60	17.86	15

4.3	**Number of Computers** Answer before DVV Verification : 78 Answer after DVV Verification : 39
4.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 68 Answer after DVV Verification : 34